**Minutes of regular meeting of the Whitingham Selectboard**

**December 7, 2016**

These Minutes shall be accepted into the public record (with any corrections noted)

at a future meeting of the Whitingham Selectboard.

The Whitingham Selectboard held a regular meeting on Wednesday, December 7, 2016 at 7:30pm in the Selectboard Office of the Municipal Center, 2948 VT Route 100, Jacksonville, VT.

Selectboard members present: Chair, Keith Bronson; Vice Chair, Allan Twitchell; Members, Greg Brown and Karl Twitchell.

Others present: Gig Zboray, Selectboard Administrative Assistant and Almira Aekus, Treasurer.

**Call to Order. Additions or Changes to Agenda.**

Chair, Keith Bronson, called the meeting to order at 7:33pm. There were three minor additions to the agenda.

**Executive Session**

**Allan Twitchell moved to find that premature general public knowledge regarding the town’s litigation would clearly place the town at a substantial disadvantage if its legal strategy was made public, seconded by Karl Twitchell, all in favor.**

**Allan Twitchell made a motion to enter executive session to discuss litigation under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes to include Gig Zboray, Selectboard Administrative Assistant and Almira Aekus, Treasurer, seconded by Karl Twitchell, all in favor.**

With no decisions made **a motion was made by Allan Twitchell to exit Executive Session at 7:48pm, seconded by Karl Twitchell, all in favor.**

**Hearing of Visitors**

No visitors.

**Budget work session/decide on medical insurance plan** discussion of sewer rate changes and status of help from the State. The Road Commissioner should be asked to attend the next meeting to discuss the highway budget.

**WSWMD discussion** There was much discussion about the district and Brattleboro voting to go single stream, etc. No decisions were made.

**“At Will” discussion** Tabled until a future meeting.

**Approval of Payables Warrant – December 8, 2016**

**A motion was made by Greg Brown to approve Payables Warrant W1724 dated December 8, 2016, seconded by Karl Twitchell, all in favor.**

**Approval of Payroll Warrant – December 8, 2016**

**A motion was made by Karl Twitchell to approve the Payroll Warrant W1723 dated December 8, 2016, seconded by Greg Brown, all in favor.**

**Approval of Minutes of November 9, 2016**

**A motion was made by Allan Twitchell to approve the Minutes of November 9, 2016, as written, seconded by Karl Twitchell, all in favor.** The meeting of November 22, 2016 was cancelled.

**Other business / Administrative Assistant – as needed**

1. Gifts (Christmas and for Clyde Twitchell, Sr.): The Selectboard signed the Christmas letter and agreed that the employee gift would be the same as prior years. The Selectboard approved of a thank you gift to Clyde Twitchell, Sr. for serving 30 years as Lister.
2. Stereo system in main hall: The Selectboard said no, do not give away the old stereo system that is in the main hall.
3. Review of draft Audit Report: Gig, Almira and Marylee will review it one more time.
4. Review and sign letter about cellular resiliency site the Selectboard read and signed a letter addressing concerns about the cellular equipment on the Municipal Center lot.
5. Status of school generator: Gig to call the school and/or Nido’s to find out of what the status of the water in the oil tanks issue is and ask if they corrected the slant on the sidewalk that directs rainwater into the building near the kitchen.
6. Status of Red Cross Shelter: The school is a Civil Defense shelter, we will not pursue Red Cross status.
7. Gate House the Selectboard members present agreed that the Gate House could be demolished because of the very poor condition it is in.
8. Snow Storms **A motion was made by Keith Bronson to authorize Allan Twitchell or Robin Kingsley to sign Payroll and Payables Warrants in the event of a snow storm cancelling a Selectboard meeting during the winter of 2016/17, seconded by Greg Brown, all in favor.**

**Adjourn**

**A motion was made to adjourn by Greg Brown, seconded by Allan Twitchell all in favor.**

Keith Bronson adjourned the meeting at 9:13pm.

Respectfully submitted,

~Gig Zboray