



**Town of Whitingham  
Office of the Selectboard**

**MINUTES OF DECEMBER 20, 2023 special meeting**

*These Minutes are considered a DRAFT until accepted into the public record (with any corrections noted) at a future meeting of the Whitingham Selectboard.*

The Whitingham Selectboard held a *special* meeting at 6:00pm in the Selectboard Office of the Whitingham Municipal Center on Wednesday, December 20, 2023.

Selectboard members present: Scott M. Reed, Chair; James Weber, Vice Chair; Greg Brown, and Craig Hammer.

Others present: none

**Call to Order. Additions or Changes to Agenda**

Scott M. Reed called the meeting to order at 6:00pm. An item to review and sign a Notice of Vacancy was added to the agenda.

**Hearing of visitors (for concerns not on the agenda)** none

**Review and sign Notice of Vacancy**

Robin Kingsley resigned from the Selectboard on December 14, 2023. The Notice of Vacancy, as required by law, indicates that the vacancy will be filled by election at Town Meeting on March 5, 2024. **A motion was made by Greg Brown to approve the Notice of Vacancy and to appoint Scott M. Reed to sign it, seconded by James Weber, all in favor.**

**Private session to discuss employee work assignments in accordance with 1 V.S.A. § 312(g)**

**A motion was made by James Weber to enter private session to discuss employee work assignments in accordance with 1 V.S.A. § 312(g) to include Selectboard members only, seconded by Greg Brown, all in favor.**

Private session was exited at 7:00pm.

**A motion was made by Greg Brown to raise the Selectboard Administrator salary to \$70,000 per year with office hour of 35 hours per week. Days to be determined at a later date, seconded by Scott M. Reed, three in favor, Craig Hammer opposed.**

**Other business** none

**Adjourn**

**A motion was made by James Weber to adjourn, seconded by Scott M. Reed, all in favor.**

Scott M. Reed adjourned the meeting at 7:10pm. Respectfully submitted, James Weber