



**Town of Whitingham
Office of the Selectboard**

MINUTES OF OCTOBER 15, 2025

These Minutes are considered a DRAFT until accepted into the public record (with any corrections noted) at a future meeting of the Whitingham Selectboard.

The Whitingham Selectboard held a regular meeting at 6:30pm in the Selectboard office of the Whitingham Municipal Center on Wednesday, October 15, 2025.

Selectboard members present: Scott M Reed, Chair; James Weber, Vice Chair; Rick Gramlin, Lyman (Skip) Tefft, Jr., and Craig Hammer.

Others present: Gig Zboray, Selectboard Administrator; Donnie Boyd. Sara Martin attended remotely.

Call to Order. Pledge of Allegiance

Scott M. Reed called the meeting to order at 6:30pm and led the Pledge of Allegiance.

Additions or Changes to the Agenda

No changes to the agenda.

Hearing of Visitors for concerns not on the agenda

Donnie Boyd questioned whether Mr. Roberts is starting a campground at Sawyer Mansion. There are two or three campers on the property.

Sara Martin asked if we spoke to Liza? Mr. Weber spoke to her, only Meals on Wheels is changing, once the culvert project is cleaned up, Ms. Martin can start Wellness Wednesdays.

Highway: nothing, Mr. Janovsky was not available tonight.

Highway Garage:

Gig is working on the postcard invitations to the Open House. Marylee prepared the labels from the combined mailing list. Postcards should be in the mail by Monday at the latest.

A 75% schematic design meeting is scheduled for Tuesday at 3:30.

Sewer:

The RBC at Jacksonville has failed and we are now pumping and hauling. At the suggestion of Lane Simon, Gig reached out to the town attorney and Marylee reached out to our insurance company. Aqua Aerobics is coming tomorrow with two technicians to look at the unit, but they are not bringing parts with them, this could be a long shutdown. Substantial completion at Jacksonville was January 24, 2024 (630 days ago), less than 2 years.

Culvert project: extended hours for project to begin 10/14 7am-8pm

We were notified that the contractors on the culvert replacement project would like extended hours, initially they asked for 24-hour access, now they are asking for 7am -8pm. This project must be completed (and paid) by December 31st, there was a significant hold up in start time due to the culvert maker. The board approved the extended work hours.

Valley Crane won't fit under the telecommunications line, they would need to close the state road, there is a question of how the culvert will get set now.

Review and approve Liquor and Tobacco License for Village Fuel and Convenience, LLC

After review, a motion was made by James Weber to approve the liquor and tobacco licenses for Village Fuel and Convenience, LLC, seconded by Skipper Tefft, all in favor.

Approval of Payables Warrant – October 16, 2025

A motion was made by James Weber to approve Payables Warrant #W2616 dated October 16, 2025, seconded by Skipper Tefft, all in favor.

Approval of Payroll Warrant – October 16, 2025

A motion was made by James Weber to approve Payroll Warrant #W2615, dated October 16, 2025, seconded by Craig Hammer, all in favor.

Review and approve Minutes of October 1, 2025 meeting

A motion was made by James Weber to accept the Minutes of October 1, 2025, as written, seconded by Scott M. Reed, all in favor.

Other business:

None

Adjourn

A motion to adjourn was made by James Weber, seconded by Scott M. Reed, all in favor.

Scott M. Reed adjourned the meeting at 6:52pm.

Respectfully submitted,

~Gig Zboray