



**Town of Whitingham
Office of the Selectboard**

MINUTES OF SEPTEMBER 26, 2025 special meeting

These Minutes are considered a DRAFT until accepted into the public record (with any corrections noted) at a future meeting of the Whitingham Selectboard.

The Whitingham Selectboard held a special meeting at 1:00pm in the dining hall of the Whitingham Municipal Center on Friday, September 26, 2025.

Selectboard members present: Scott M Reed, Chair; James Weber, Vice Chair, and Lyman (Skip) Tefft, Jr.

Others present: Gig Zboray, Selectboard Administrator; Stanley Janovsky, Jr., Road Commissioner; Brud Sanderson, Jon Soccoccio, and Chip Dana of Stevens & Associates, Todd Wahlstrom, and Donny Boyd

Call to Order

Scott M. Reed called the meeting to order at 1:00pm.

Additions or Changes to the Agenda

None

Hearing of Visitors for concerns not on the agenda

None

Architect and engineers to present drawings of potential garage structure for discussion

Much discussion about the latest version of the drawings and roof line, icing of the doors due to water running off the roof overhang, equipment needs, office needs, etc.

Schedule: wrap up schematic design, early November, design development (where is the radio going to sit, do we need a full-size fridge, etc.) final construction document week of January 19th, March 4th is town meeting. We will have a good cost estimate and good design for town meeting, get second cost estimate before it goes out to bid, construction in 2027.

75% design meeting in 2.5 weeks or so, they will put a little more detail into the project (electric, etc.) they will meet with Fire Marshall for preliminary review, get 75% plan out to the cost estimator, but it could be later after new roof design is approved. Josh Carajal will stop by and look at the site as far as the river goes.

Public Engagement: open house, presentations, things to build confidence in project, have an open house to show folks in community what the highway crew is dealing with every day, do a presentation of different sites, presentation of preferred option, up to 3 participation meetings with Sevens & Associates, call people who voted/attended last year's town meeting,

Open house with presentation at highway garage (tentatively) on Tuesday, October 28th from 5:30-7pm with a presentation/demonstration at 6:15 presentation by architect/engineers.

Other business:

None

Adjourn

Scott M. Reed adjourned the meeting at 2:30pm

Respectfully submitted,
~Gig Zboray