



**Town of Whitingham
Office of the Selectboard**

MINUTES OF SEPTEMBER 16, 2026

These Minutes are considered a DRAFT until accepted into the public record (with any corrections noted) at a future meeting of the Whitingham Selectboard.

The Whitingham Selectboard held a regular meeting at 6:30pm in the Selectboard Office of the Whitingham Municipal Center on Wednesday, September 16, 2026.

Selectboard members present: Craig Hammer, Vice Chair; Rick Gramlin, Dennis Pike, and Lyman (Skip) Tefft.

Others present: Gig Zboray, Selectboard Administrator; Rachel Littlehale, Town Clerk; and Donny Boyd, resident.

Call to Order. Pledge of Allegiance. Additions or Changes to Agenda

Craig Hammer called the meeting to order at 6:30pm. Changes to the agenda were noted on the meeting copy.

Hearing of visitors (for concerns not on the agenda)

None

Highway garage: review and sign Warning for bond vote; Approve ballot

After review, a motion was made by Dennis Pike to approve and sign the Warning for the special town meeting for the highway garage bond vote on November 3, 2026, and to approve the ballot, seconded by Rick Gramlin, all in favor.

Highway

Nothing

Sewer

Today I received the final punch list for the bid alternates and extra work. Carl suggests that the remaining punch list items has a value of \$30,000 and in accordance with Article 6.02.B of the contract the town will retain 200% of this value or \$60,000 until the remaining items are completed and a certificate of Final Completion is issued. I sent the documents to Attorney Fisher to review before I sign off on them.

Tobacco license renewal

A motion was made by Rick Gramlin to approve tobacco license renewal (#82172) for Village Fuel & Convenience, LLC, seconded by Craig Hammer, all in favor.

Approval of Payables Warrant – September 17, 2026

A motion was made by Rick Gramlin to approve Payables Warrant #W2712 dated September 17, 2026, seconded by Dennis Pike, all in favor.

Approval of Payroll Warrant – September 17, 2026

A motion was made by Rick Gramlin to approve Payroll Warrant #W2711 dated September 17, 2026, seconded by Skip Tefft, all in favor.

Approval of Minutes of September 2, 2026 regular and special meetings

A motion was made by Craig Hammer to accept the Minutes of the regular and special meetings on September 2, 2026, as written, seconded by Rick Gramlin, all in favor.

Other business

Stormwater Planning The state is offering a free program called Stormwater Master Planning Program (SWMP), they will select a consultant and pay them to create a plan. The plan will list potential projects that the town and/or other partners could pursue funding for. The plan is a good jumping off point when the town or a partner applies for grant funds. A select number of projects will be developed to 30% design. Projects will have a water quality benefit and must be non-regulatory. This is a good time to pursue town owned 3-acre stormwater projects (perhaps get good grants for the highway garage culvert) – town property is often prioritized for 30% design.

This program sounds very similar to the process of our Hazard Mitigation Plan – that has worked out well and we have been doing lots of projects with little to no cost to the taxpayers.

The only cost to the town for the SWMP is some staff time, it should be a highway department person who is familiar with what the town issues are.

A motion was made by Rick Gramlin to approve participation in the Stormwater Master Planning Program, seconded by Dennis Pike, all in favor.

Other miscellaneous:

James Weber removed most of the defunct cellular project structure near the basketball court. He needs a larger piece of equipment to move the remaining box.

Robin Kingsley's house at 2498 VT Route 100 is being demolished this week as part of a FEMA buyout.

The sidewalk above the new culvert was worked on to address the pitting that happened over the past winter. It will be sealed next week.

The Planning Commission will hold a public hearing about the draft updated Town Plan on Tuesday, October 16th at 6pm in the Selectboard office.

We will transition over to Dot Gov on September 25th, Ryan will be here on the 30th to help everyone set up their email accounts. I have a meeting about the updated website tomorrow afternoon.

Adjourn

A motion to adjourn was made by Rick Gramlin, seconded by Dennis Pike, all in favor.

Craig Hammer adjourned the meeting at 6:45pm

Respectfully submitted,

~Gig Zboray