



**Town of Whitingham
Office of the Selectboard**

MINUTES OF AUGUST 19, 2026

These Minutes are considered a DRAFT until accepted into the public record (with any corrections noted) at a future meeting of the Whitingham Selectboard.

The Whitingham Selectboard held a regular meeting at 6:30pm in the Selectboard Office of the Whitingham Municipal Center on Wednesday, August 5, 2026.

Selectboard members present: Scott M. Reed, Chair; Craig Hammer, Vice Chair; Rick Gramlin, Dennis Pike, and Lyman (Skip) Tefft.

Others present: Gig Zboray, Selectboard Administrator; Stanley Janovsky, Jr., Road Commissioner; Sara Martin; Emily Carris-Duncan, State Representative.

Call to Order. Pledge of Allegiance. Additions or Changes to Agenda

Scott M. Reed called the meeting to order at 6:30pm. Changes to the agenda were noted on the meeting copy.

Hearing of visitors (for concerns not on the agenda)

Gig complained to Emily Carris-Duncan about technical difficulties with recording, for instance, tonight the circle was just spinning, there is no recording.

Town Clerk: ratify decision about ballot

Rachel Littlehale, Town Clerk, had asked individual Selectboard members if they would approve having the local ballot printed on the reverse of the state ballot, saving the town money. **A motion was made by Rick Gramlin to ratify the decision to print the local ballot on the reverse of the state ballot for the November 3rd elections, seconded by Scott M. Reed, all in favor.**

Highway Garage: discuss latest cost estimate

The latest cost estimate on the garage is a subtotal \$2,878,140, then add on general conditions, winter conditions, tariff impacts, construction contingency, escalation, bond, overhead and profit and the cost comes up to \$4,179,685. The price per square foot has decreased significantly with Mr. Bristol's assistance.

Mr. Hammer noted that DEW Construction has done a lot for us at no cost. Ms. Martin suggested offering a bonus to Gordon Bristol if the cost of the project comes in below the winning construction bid.

A motion was made by Scott M. Reed to approve this cost estimate and move forward to the bonding process, seconded by Skip Tefft, four in favor, Mr. Gramlin opposed.

Highway

Discuss installing stop signs at Burrington/Kentfield/Poverty Row intersection

Mr. Janovsky noted there have been some close calls at the intersection, but three members of first response were here and have no memory of accidents on the site. There are already yield signs at the intersection. Discussion ensued with no decision.

Discuss Halifax potentially plowing Collins Road

Mr. Janovsky has negotiated with the property owner, and our highway plow can continue to turn around in Whitingham.

By crushing gravel Mr. Janovsky thinks they saved over \$200,000.

Sewer

The roofers have mobilized to start at both plants.

Tobacco License review and approval for Village Trading Post

A motion was made by Craig Hammer to approve DLL – Application – 80157 for a tobacco license for Hollis, LLC dba Village Trading Post, seconded by Rick Gramlin, all in favor.

Animal Control: Humane Society contract consideration

This topic continues from the last meeting. The contract ended June 30th, the new price is 15% higher than last year (was \$442, now \$509), they added that the town must pay \$100 per animal per day after automatic surrender circumstances, they will hold animals for no more than 8 days, town becomes 100% responsible for seizure-related costs and must recover them from the violator, contract does not include emergency services, transport to veterinary hospitals, or evidence gathering. The board had wanted to know how many residents have dropped off animals in the last two years, the answer was about 10, including 2 by the ACO. **A motion was made by Skipper Tefft to appoint Scott M. Reed to sign the contract, seconded by Rick Gramlin, all in favor.**

Municipal Center: discuss ramp repairs needed

We received a complaint that during the election it was difficult for a senior with a walker to get up the ramp, it is not smooth anymore. This is something Pete can look at and probably fix.

Approval of Payables Warrant – August 20, 2026

A motion was made by Craig Hammer to approve Payables Warrant #W2708 dated August 20, 2026 with the addition of a payment of \$509 to the Humane Society, seconded by Dennis Pike, all in favor.

Approval of Payroll Warrant – August 20, 2026

A motion was made by Scott M. Reed to approve Payroll Warrant #W2707 dated August 20, 2026, seconded by Rick Gramlin, all in favor.

Approval of Minutes of July 22, 2026

A motion was made by Rick Gramlin to accept the Minutes of July 22, 2026, as written, seconded by Scott M. Reed, all in favor. The meeting on August 5th could not be called to order because there was no quorum.

Other business

Hanley Party Richard Hanley has requested that Mr. Gramlin organize a party on his behalf to thank a few of his friends and the town officials and staff for years of help. The party will be Thursday, September 24th at 5pm at Farm Road Estate Barn in Dover. Mr. Hanley is paying for the entire event.

Back to School Bash the annual Back to School Bash will be August 23rd at Town Hill.

Adjourn

A motion to adjourn was made by Scott M Reed, seconded by Craig Hammer, all in favor.

Scott Reed adjourned the meeting at 6:54pm
Respectfully submitted,

~Gig Zboray