



**Town of Whitingham
Office of the Selectboard**

MINUTES OF JULY 22, 2026

These Minutes are considered a DRAFT until accepted into the public record (with any corrections noted) at a future meeting of the Whitingham Selectboard.

The Whitingham Selectboard held a regular meeting at 6:30pm in the Selectboard Office of the Whitingham Municipal Center on Wednesday, July 22, 2026.

Selectboard members present: Craig Hammer, Vice Chair; Rick Gramlin, Dennis Pike; and Lyman (Skip) Tefft.

Others present: Gig Zboray, Selectboard Administrator; Stanley Janovsky, Jr., Road Commissioner.

Call to Order. Pledge of Allegiance. Additions or Changes to Agenda

Craig Hammer called the meeting to order at 6:30pm. Changes to the agenda were noted on the meeting copy.

Hearing of visitors (for concerns not on the agenda)

No visitors.

Highway

Mr. Janovsky noted that half of the bridge cost has been prepaid. One of the new trucks is completely done, the second one should be here next week. The tractor is malfunctioning, the cost of repairing is expensive.

Old Home Week

Just a reminder to all that Old Home Week starts Friday, July 24th at 9am with a schedule full of events, ending Sunday with a pizza party/ice cream social. The Committee is very grateful for the organizational skills provided by Amy Myers-Delaney, she did the work of 4 people on this event!

Sewer

Gig requested technical assistance for the sewer – possibly for a feasibility study to expand the collection system, updating the ordinance and/or a rate study. This technical assistance is free if they decide to help us. The EPA has received the request and will review and work with a team to match us with the most appropriate technical assistance provider. We should hear more “in the next couple of weeks”.

Animal Control: renew animal holding contract with Humane Society

Our contract with the Windham County Humane Society ended June 30th, they presented us with a new contract for the new fiscal year. Gig checked with Doug Dix, Animal Control Officer, to see if the town benefits from this contract, he said no, they have never been any help. The contract increased about 15% from last year (was \$442, now \$509), they added that the town must pay \$100 per animal per day

after automatic surrender circumstances, they will hold animals for no more than 8 days, town becomes 100% responsible for seizure-related costs and must recover them from the violator, contract does not include emergency services, transport to veterinary hospitals, or evidence gathering. The board would like to know how many residents have dropped off animals at the Humane Society in the last two years. This topic will continue at the next meeting.

Liquor License for Village Trading Post – ratify approval

Immediately after the last Selectboard meeting the owner of the new Village Trading Post requested that the Selectboard approve their liquor license as soon as possible to help getting the store opened sooner than later. As this is a new business in town and the board would like to support new businesses, each board member individually approved the license at that time. **A motion was made by Rick Gramlin to ratify the approval of DLL Application 80012 for Hollis, LLC dba Village Trading Post, seconded by Skip Tefft, all in favor.**

Review and sign 2031 reappraisal contract

With state changes to reappraisal schedules NEMRCs calendar is filling up. We were advised to contract with them now to be on the list for 2031 reappraisal. The work will begin in 2029 for completion in 2031. Cost increase from the 2025 reappraisal is \$17,400 for a total contract price of \$135,000. **A motion was made by Skip Tefft to approve and sign the contract with NEMRC for reappraisal in 2031, seconded by Dennis Pike, all in favor.**

Approval of Payables Warrant – July 23, 2026

A motion was made by Skip Tefft to approve Payables Warrant #W2704 after voiding check # 31965 for \$509 payable to Windham County Humane Society dated July 23, 2026, seconded by Dennis Pike, all in favor.

Approval of Payroll Warrant – July 23, 2026

A motion was made by Rick Gramlin to approve Payroll Warrant #W2703 dated July 23, 2026, seconded by Skip Tefft, all in favor.

Approval of Minutes of July 8, 2026

Gig noted a correction needed to the July 8th Minutes. The grant agreement #02140-7H25100-510 that the board appointed Gig to be the Authorized Representative on was for a 2025 Homeland Security Grant for new radios for the Fire Department (that Gig won, valued at \$70,251.74), not for the .gov grant. **A motion was made by Dennis Pike to accept the Minutes of June 24, 2026, with this correction, seconded by Skip Tefft, all in favor.**

Other business

Skip Tefft asked if the new town garage could be placed up at the dump. No, it is a capped landfill.

Adjourn

A motion to adjourn was made by Dennis Pike, seconded by Rick Gramlin, all in favor.

Craig Hammer adjourned the meeting at 6:51pm.

Respectfully submitted,
~Gig Zboray