



**Town of Whitingham
Office of the Selectboard**

MINUTES OF JUNE 29, 2022

These Minutes are considered a DRAFT until accepted into the public record (with any corrections noted) at a future meeting of the Whitingham Selectboard.

The Whitingham Selectboard held a regular meeting at 6:30pm in the Selectboard Office of the Whitingham Municipal Center on Wednesday, June 15, 2022.

Selectboard members present: Scott M. Reed, Chair; James Weber, Vice Chair; Craig Hammer, and Robin Kingsley. Greg Brown attended remotely.

Others attending: Gig Zboray, Selectboard Office Administrator. Tristan Roberts running for state representative, and Alison Croft. Dave Munson, Transfer Station Attendant. Almira Aekus, Clerk/Treasurer.

Call to Order. Additions or Changes to Agenda

Scott M. Reed called the meeting to order at 6:31pm. Changes to the agenda were noted on the meeting copy.

Hearing of Visitors

Mr. Tristan Roberts introduced himself, he is a Halifax Selectboard member and is running for Vermont House of Representatives. Discussion ensued around local issues.

Transfer Station: discuss changes to fee schedule

The cost to transfer out the waste and recycling from the Transfer Station continues to rise. Greg Brown suggested increasing the yearly sticker price. Craig Hammer suggested a newsletter go out to inform every one of the price changes once they are agreed upon. After much discussion it was decided that Ms. Aekus will work with the numbers to determine if a sticker price of \$200 per year will cover disposal of waste and recycling (C&D, metals, etc. will be extra).

Discussion ensued around changing the hours of operation at the Transfer Station because the attendant never gets two days off in a row. It was suggested to change hours on Sunday to 9-2, keep Tuesday 9-2 and 5-7, no hours on Thursday, and keep Saturday 9-2.

Parks Committee: discuss retaining wall and monument prices

At the May 18th meeting two proposals for work at Town Hill were opened. The Parks Committee planned to discuss the project more with each contractor and then advertise a proper bid. After speaking with both contractors, they suggested the board accept the proposal from Deerfield Valley Property Maintenance of \$9,118 to install approximately 80 feet of retaining wall replacement in front of the Veterans monument, including steps in the center of the front facing wall with hand laid natural stone and to accept the proposal from Saladino Property Maintenance, Inc. to construct new monument to match existing monument with same native

stone for a price of \$5,750. **A motion was made by Scott M. Reed to approve both proposals, seconded by James Weber, all in favor. A second motion was made by Scott M. Reed to edit Payables Warrant #2254 to include a check to Deerfield Valley Property Maintenance in the amount of \$3,657.00, seconded by James Weber, all in favor.** The board would like the Parks Committee to keep them more informed. Gig will email both contractors tomorrow and ask when they expect the project to be done.

Highway: review and sign access permit

An access permit for 1707 Holbrook Road was reviewed. Mr. Janovsky approved it with the following conditions: must install 15" metal culvert. Culvert shall be 12" minimum below traveled surface. Ditch may be dug to lower culvert discharge. Culvert shall be 20' long minimum." **A motion was made by Robin Kingsley to approve and sign the access permit for 1707 Holbrook Road with the conditions set by Mr. Janovsky, seconded by Greg Brown, all in favor.**

Review and sign Audit Scope and Objectives for audit of fye 2022

After review, **a motion was made by James Weber to approve and sign the "Audit Scope and Objectives" document for audit of the fiscal year ending June 30, 2022, seconded by Robin Kingsley, all in favor.**

Contract with Wilmington Police Department

Robin Kingsley questioned how we came into having a contract with Wilmington Police. Discussion ensued. The State Police are almost always 1.5 hours out, because we have this contract the Wilmington PD arrive at accidents much quicker. They also provide patrol coverage. **A motion was made by Craig Hammer to appoint Scott M. Reed to sign the annual contract for police services with the Wilmington Police Department for an amount not to exceed \$14,000.00, seconded by James Weber, all in favor.**

Approval of Payables Warrant – June 30, 2022

A motion was made by James Weber to approve Payables Warrant #2254 as edited, dated June 30, 2022, seconded by Robin Kingsley, all in favor.

Approval of Payroll Warrant – June 30, 2022

A motion was made by James Weber to approve Payroll Warrant #2253 dated June 30, 2022, seconded by Scott M. Reed, all in favor.

Review and approve Minutes of June 15, 2022

A motion was made by James Weber to accept the Minutes of June 15, 2022 as written, seconded by Scott M. Reed, all in favor.

Other business

Sewer maintenance Mr. Hammer questioned why the sewer plant looks like a hay field, asking if mowing should be put out to bid? Sewer Department employee work assignments will be on the next agenda.

Unlicensed dogs Ms. Aekus presented a list of dogs that have not been licensed yet. The board instructed Gig to tell ACO Dan Hollister to contact the owners, if no response then issue fines if necessary.

Tax Sale Mr. Brown questioned when the tax sale is scheduled. Ms. Aekus responded that there are currently 4 outstanding, and it will likely be in August.

Cell Tower The cell tower lease buyout is complete. We received a check for \$269,320.17 (they prorated June rent/complete buyout was \$270,000.00).

Traffic Fines Gig noted that we received \$167 from the state for May traffic fines.

Adjourn

A motion to adjourn was made by James Weber, seconded by Robin Kingsley, all in favor.

Scott M. Reed adjourned the meeting at 7:53pm.

Respectfully submitted,
~Gig Zboray