



**Town of Whitingham
Office of the Selectboard**

MINUTES OF JUNE 28, 2023

These Minutes are considered a DRAFT until accepted into the public record (with any corrections noted) at a future meeting of the Whitingham Selectboard.

The Whitingham Selectboard held a regular meeting at 6:30pm in the Selectboard Office of the Whitingham Municipal Center on Wednesday, June 28, 2023.

Selectboard members present: Scott M. Reed, Chair; James Weber, Vice Chair; Craig Hammer, and Robin Kingsley.

Others present: Stan Janovsky, Jr., Road Commissioner

Call to Order. Additions or Changes to Agenda

Scott M. Reed called the meeting to order at 6:30pm. Changes to the agenda were noted on the meeting copy.

Hearing of visitors (for concerns not on the agenda)

None

Highway:

We have received 3 verbal prices for a new 1-ton truck. Mr. Janovsky will be sure to get written estimates before moving ahead with any purchase.

A motion was made by Robin Kingsley to allow the highway department to purchase a new 1-ton truck chassis when they find one they like (in accordance with purchasing policy), seconded by Craig Hammer, all in favor.

Transfer Station:

The Transfer Station was broken into sometime after 7pm June 20th and 8:30am June 22nd. Some cash was stolen, estimated around \$190. The state police are investigating.

Sewer:

Job descriptions were skipped, to be addressed at the next meeting.

Construction update

Testing has started on the temporary unit (results not back yet), once we get 3 good test results and some minor changes are made to the treatment plan, construction can begin. They are planning to remove the large pull-out wall on Wednesday, July 5th, in its place they will put up fencing to keep people out and plastic to keep the weather out. Thursday and/or Friday next week they hope to pressure wash the existing unit so they can begin taking it apart.

Animal Control

Concerns were raised about Dan Hollister attending another town's meeting as a town of Whitingham representative without us knowing. No actions taken at this time.

MERP – which buildings for energy audit(s)

When WRC was here to discuss the MERP (Municipal Energy Resilience Program) no decision was made on which buildings should have an energy audit. The board would like to do as many buildings as we are allowed (within the grant). However, priority should be in this order: Jacksonville sewer plant, Whitingham sewer plant, Jacksonville fire house, Whitingham fire house, Highway Garage.

Approval of Payables Warrant – June 29, 2023

The new fence and topsoil is coded to come out of Parks improvements, it will overdraw that budget for the fiscal year and any money we might get from the school or Keene Mutual Aid will be a revenue in the next fiscal year. It was suggested that we pull the money from the Civil Defense fund. All agreed if the money is there and not being used for anything else then it makes sense to use it for the fence.

A motion was made by Craig Hammer to approve Payables Warrant #W2354 dated June 29, 2023, seconded by Robin Kingsley, all in favor.

Approval of Payroll Warrant – June 29, 2023

A motion was made by James Weber to approve Payroll Warrant #W2351 dated June 29, 2023, seconded by Craig Hammer, all in favor.

Review and approve Minutes of June 14, 2023

A motion was made by Scott Reed to accept the Minutes of June 14, 2023, as written, seconded by Craig Hammer, all in favor.

Other business

Chief Janovsky provided a fire department brush truck update. They are looking into selling the old brush truck and exploring the options. **A motion was made by Robin Kingsley to allow the fire department to sell the old brush truck, seconded by Scott M. Reed, all in favor.**

A motion was made by Robin Kingsley to allow the fire department to purchase a new brush truck when they find the one they like (in accordance with purchasing policy), seconded by Craig Hammer, all in favor.

Adjourn

A motion was made by Scott Reed to adjourn, seconded by Craig Hammer, all in favor.

Scott Reed adjourned the meeting at 7:07pm.

Respectfully submitted,
~James Weber