



**Town of Whitingham  
Office of the Selectboard**

**MINUTES OF JUNE 25, 2025**

*These Minutes are considered a DRAFT until accepted into the public record (with any corrections noted) at a future meeting of the Whitingham Selectboard.*

The Whitingham Selectboard held a regular meeting at 6:30pm in the Selectboard office of the Whitingham Municipal Center on Wednesday, June 25, 2025.

Selectboard members present: Scott M Reed, Chair; James Weber, Vice Chair; Rick Gramlin; Lyman (Skip) Tefft, Jr., and Travis Wheeler

Others present: Gig Zboray, Selectboard Administrator

**Call to Order. Additions or Changes to Agenda**

Scott M. Reed called the meeting to order at 6:32pm. Any changes to the agenda were noted on the meeting copy.

**Hearing of Visitors for concerns not on the agenda** none

**Highway: discuss what was viewed at the town garage**

During a special meeting at 5:30pm tonight, the Selectboard met at the Highway Garage to view the state of the current structure and discuss construction ideas for a new structure. No further comments or discussion were made at this meeting.

**Zoning Enforcement**

There are currently three properties with zoning violations. The attorney requested the sheriff deliver the "plaintiff's complaint" court document on the Sawyer Mansion issue. The other two Notice of Violations were sent by certified mail today.

**Sewer: choose shingle color**

Jancewicz & Son will be doing the roof work at the sewer plants. They provided sample colors for shingles and flashing. Mr. Reed suggested charcoal grey metal for the flashing and closest shingle to that. The board agreed.

Mr. Reed would like clarification as to whether we should pave over the manholes or keep them visible.

**Old communications equipment on municipal lot**

With the work going on related to moving the telephone poll, Jacksonville Electric would like to do something about recording the energy credits from the solar panel on the old emergency communications equipment on the municipal lot near the basketball court. The application fee is \$100. **A motion was made by Travis Wheeler to allow an interested**

**person to take the solar panel and the structure it hangs on (all of it), seconded by Rick Gramlin, four in favor, Mr. Weber abstained.**

**Discuss “hometown heroes” banners**

Readsboro recently installed hometown heroes banners on Main Street, it is a great tribute to those local residents that have served in the armed forces. James Weber suggested doing that in Whitingham.

One company offers banner sizes available are 18”x36”, 24”x48” and 30’x60’ using a heavy weight block out vinyl which is extremely durable and holds up well for 3+ years and come with high quality aluminum brackets. Banners are usually on display from Memorial Day through Veterans Day.

Typically, the family of the veteran featured on the banner will pay for the banner and hardware, or we could request sponsors, or use Economic Development funds.

Rick, James and Gig all accepted tasks for this project. The Selectboard would definitely like to move forward with it.

**Approval of Payables Warrant – June 26, 2025**

**A motion was made by Scott M. Reed to approve Payables Warrant #W2552 dated June 26, 2025, seconded by Skip Tefft, all in favor.**

**Approval of Payroll Warrant – June 26, 2025**

**A motion was made by Scott M. Reed to approve Payroll Warrant #W2551 with the addition of \$125 for the moderator, dated June 26, 2025, seconded by Skip Tefft, all in favor.** (Post meeting note: the payment to the moderator actually came out of the payables warrant, not payroll.)

**Review and approve Minutes of June 11, 2025**

**A motion was made by Scott M. Reed to accept the Minutes of June 11, 2025, as written, seconded by Skip Tefft, all in favor.**

**Other business:** Zoning enforcement officer – Mr. Gramlin questioned what the plans are for a zoning enforcement officer? After some discussion it was decided that the complaints received were about one individual, there is not a big problem with zoning enforcement throughout town. The proper steps are being taken, it just takes time to follow the legal methods of enforcement.

**Adjourn**

**A motion to adjourn was made by James Weber, seconded by Scott M. Reed, all in favor.**

Scott M. Reed adjourned the meeting at 7:10pm

Respectfully submitted,  
~Gig Zboray