



**Town of Whitingham  
Office of the Selectboard**

**MINUTES OF JUNE 15, 2022**

*These Minutes are considered a DRAFT until accepted into the public record (with any corrections noted) at a future meeting of the Whitingham Selectboard.*

The Whitingham Selectboard held a regular meeting at 6:30pm in the Selectboard Office of the Whitingham Municipal Center on Wednesday, June 15, 2022.

Selectboard members present: Scott M. Reed, Chair; James Weber, Vice Chair; Greg Brown, and Craig Hammer.

Others present: Gig Zboray, Selectboard Office Administrator; Stanley Janovsky, Jr., Road Commissioner; Robin Kingsley; Chris Roberts; Tyler Lederer, DV News.

**Call to Order. Additions or Changes to Agenda**

Scott M. Reed called the meeting to order at 6:32pm. Changes to the agenda were noted on the meeting copy, two items were added under other business.

**Hearing of Visitors**

None

**Appoint to fill Selectboard vacancy**

Chris Walling resigned from the Selectboard effective May 31, 2022. A Notice of Vacancy was posted, interested parties were to send a letter of interest by today. Only one letter of interest was received, it was from Robin Kingsley. **A motion was made by James Weber to appoint Robin Kingsley to serve on the Selectboard until a town meeting is held, seconded by Greg Brown, all in favor.**

**Review and approve Class 1 liquor license for Jacksonville General Store**

Chris Roberts plans to open a tasting room with beer on tap and wine in bottles, a Class 1 liquor permit is required to serve alcohol. **A motion was made by James Weber to approve the Class 1 liquor license for Chris Roberts doing business as Jacksonville General Store, seconded by Greg Brown, all in favor.**

**Parks Committee**

Tabled until next meeting until we have more information.

**Highway**

Scott Reed questioned if a resident needs a state access permit to put in a new driveway. Discussion ensued about what might be going on near the intersection of 112 and 100. Gig will look into it.

## Sewer

### Review and sign loan documents

Now that the bid has been awarded and the project is moving forward the next step is to sign the Loan Agreement with the Vermont Bond Bank. The actual repayment amount won't be fully determined until after the project is complete. Repayment begins 1 year after completion.

**A motion was made by Greg Brown to sign the loan documents for the sewer project, the loan amount not to exceed \$3,915,000, seconded by Scott M. Reed, four in favor, Robin Kingsley abstained due to just being appointed to the board.**

### Authorize Treasurer to sign "Customer Distribution Authorization" Form

Another document needed for the loan is the Customer Distribution Authorization, **a motion was made by Robin Kingsley to appoint Almira Aekus, Town Treasurer, to sign the Customer Distribution Authorization document, seconded by James Weber, all in favor.**

Discuss pre-construction meeting scheduled for 06.16.22 The engineer provided an agenda for the pre-construction meeting tomorrow. The contract must be signed, Attorney Fisher reviewed it and found it satisfactory. Designate responsible parties, hear the project schedule (which should entail allowing the project to be shut-down for a year) and many other details are on the agenda. On September 26, 2018, Gig was appointed to act as "authorized representative" on the sewer project, she wanted to confirm this current board is still happy with that designation. Yes, the board agrees.

### Approval of Payables Warrant – June 16, 2022

**A motion was made by James Weber to approve Payables Warrant #2252, dated June 16, 2022, seconded by Robin Kingsley, four in favor, Greg Brown abstained.**

### Approval of Payroll Warrant – June 16, 2022

**A motion was made by James Weber to approve Payroll Warrant #2251 dated June 16, 2022, seconded by Robin Kingsley, all in favor.**

### Review and approve Minutes of June 1, 2022

**A motion was made by James Weber to accept the Minutes of June 1, 2022, with the correction noted, seconded by Greg Brown, all in favor.**

### Other business

Address Mr. Corse's email An email was received from Wayne Corse regarding the recently updated ATV Ordinance which lists Ruba Road. The Ordinance has passed it's public posting time. Mr. Reed feels that we gave permission for people to trespass on private lands because Ruba Road is a discontinued road and it should be corrected now. The board asked that Addendum A be updated to remove Ruba Road, Gig made the change to the document. **A motion was made by Scott M. Reed to review and sign the updated Addendum A (without Ruba Road) seconded by Greg Brown, all in favor.**

Transfer Station Apparently there is a bear frequenting the Transfer Station because people are leaving their trash in the compactor when the dump is closed. Gig will make signs. She will also make signs indicating the Swap Shop is closed, people are still leaving items even if the attendant tells them it is closed.

Signs and waste water permits

Mr. Hammer questioned what a state wastewater permit is and what the sign requirements are, much discussion ensued.

Adjourn

**A motion to adjourn was made by Greg Brown, seconded by Craig Hammer, all in favor.**

Scott M. Reed adjourned the meeting at 7:13pm.

Respectfully submitted,  
~Gig Zboray