



**Town of Whitingham  
Office of the Selectboard**

**MINUTES OF JUNE 11, 2025**

*These Minutes are considered a DRAFT until accepted into the public record (with any corrections noted) at a future meeting of the Whitingham Selectboard.*

The Whitingham Selectboard held a regular meeting at 6:30pm in the Selectboard office of the Whitingham Municipal Center on Wednesday, June 11, 2025.

Selectboard members present: Scott M Reed, Chair; James Weber, Vice Chair; Rick Gramlin; and Lyman (Skip) Tefft, Jr.

Others present: Gig Zboray, Selectboard Administrator; Stanley Janovsky, Jr., Road Commissioner

**Call to Order. Additions or Changes to Agenda**

Scott M. Reed called the meeting to order at 6:30pm. Any changes to the agenda were noted on the meeting copy.

**Hearing of Visitors for concerns not on the agenda**

An anonymous complaint was received by mail about junk on Faulkner Road, the Selectboard will take the complaint under advisement.

**Animal Control**

Our Animal Control Officer, Doug Dix, requested that the dog ordinance be updated to reflect that a property has to be registered as a farm with the state of Vermont in order to qualify for a farm dog registration. Gig contacted VLCT for the legal opinion of this change, their opinion is that it is not legal. We are awaiting the town attorney's opinion.

**Highway**

**Review and approve access permit(s)** Mr. Janovsky presented two access permits: one for Rod Bemis at 457 VT Route 8A, with no conditions set, no culvert needed. A second for Formanek & Coakley at 846 Maple Hill Lane, with conditions that a 15" x 40' culvert is needed and must be turned so outlet end empties into stream, and culvert must be 2 feet below surface.

**A motion was made by James Weber to approve both permits with the conditions set by Mr. Janovsky, seconded by Skip Tefft, three in favor, Mr. Reed abstained because he is the applicant on the Bemis permit.**

**Garage grant funding opportunities** Gig had a phone call with a USDA Rural Development representative, and a meeting with VLCT regarding grants for the new highway garage. There are three options:

1. Northern Borders – only if we are building a wooden structure with wood from the north.
2. USDA – we would only qualify for a 15% grant, the balance would be a loan, must follow federal requirements (AIS, BABA, etc.) which drives the cost of the project up 15% or more – so no savings there.
3. Congressionally directed spending – there is less and less money available to spread around but it is worth applying for, usually around March.

Because there is not specific funding at this time, the board would like to move forward with design/architecture paying for it from the highway garage fund. The initial steps on the garage were taken by Stevens & Associates, PC. They are familiar with the site issues and worked with VTrans and ANR on the previous phase of this project. We will continue to use that firm for this next phase. Before the next meeting the Selectboard would like to do a walk through of the town garage site to give newer Selectboard members a good understanding of project needs. That meeting is tentatively scheduled for 5:30 on June 25<sup>th</sup>, if the engineer is available.

### **Green Mountain Hall**

#### **Review proposals and award painting bid**

Three bids were received and opened:

C+G Painting and More \$38,000

CB Painting \$27,600

GS Bostic Painting \$16,400

CB Painting was the only bidder on the repair project, it makes sense to award this painting bid to him to complete the painting while he is doing the repairs.

**A motion was made by James Weber to accept the bid of CB Painting in the amount of \$27,600, seconded by Skip Tefft, all in favor.**

Approve CB Painting revised bid for the repairs Chris Brown resubmitted his bid, as requested, which eliminates the cost of anything to do with the roof and the man lift. His price is now \$25,900; this new bid was approved by the VDHP who is providing the grant. The out-of-pocket cost will be a total of (\$25,900 minus grant of \$11,025=) \$14,875 plus rental of the manlift. **A motion was made by James Weber to accept the revised bid from CB Painting, LLC of \$25,900 to complete the repairs at Green Mountain Hall and to appoint Scott M. Reed to sign the bid, seconded by Rick Gramlin, all in favor.**

### **Planning Commission**

The Windham Regional Commission provided a contract to work with the Planning Commission to update the Town Plan for an amount not to exceed \$15,900 and will be completely covered by the Municipal Planning Grant administered by the Vermont Department of Housing and Community Development. **A motion was made by James Weber to approve the contract with Windham Regional Commission and appoint Scott M. Reed to sign it, seconded by Skip Tefft, all in favor.**

### **Transfer Station: state review of SWIP**

The DEC reviewed and required revisions to our Solid Waste Implementation Plan, Gig made the edits and resubmitted to the state. After state approval we must have the topic on two agendas before it can be adopted.

A motion was made by Scott M. Reed to change the Minutes of April 16, 2025 to reflect that the adoption of the Solid Waste Implementation Plan on that date must be voided, seconded by Rick Gramlin, all in favor.

**Approval of Payables Warrant – June 12, 2025**

A motion was made by James Weber to approve Payables Warrant #W2550 dated June 12, 2025, seconded by Scott M. Reed, all in favor.

**Approval of Payroll Warrant – June 12, 2025**

A motion was made by Scott M. Reed to approve Payroll Warrant #W2549, dated June 12, 2025, seconded by James Weber, all in favor.

**Review and approve Minutes of May 28, 2025**

A motion was made by Scott M. Reed to accept the Minutes of May 28, 2025, as written, seconded by James Weber all in favor.

**Other business:**

Ratify lock-in of fuel prices Scott Reed received price quotes for heating oil, summer & winter diesel, these prices are less than last year, we had to lock in right away. **A motion was made by James Weber to ratify the decision to lock in prices for heating oil at \$2.77 (prepaid); summer diesel at \$2.83 and winter mix at \$3.14, seconded by Skip Tefft, all in favor.** Propane will be the same as last year. The check to prebuy the heating oil must be submitted by August 10<sup>th</sup>.

Great River Hydro value the state assigned a value of \$53,433,600 to GRH, down \$1,566,400 from prior value of \$55,000,000. Electric company property values across the state are down, not just here.

**Executive session in accordance with 1 V.S.A. § 313(a)(3)**

**A motion was made by James Weber to enter into executive session in accordance with 1 V.S.A. § 313(a)(3) to discuss the evaluation of a public employee to include Gig Zboray, seconded by Scott M. Reed , all in favor.**

With no decision made, executive session was exited.

The board will investigate making some changes to the upstairs offices – potentially moving staff.

**Adjourn**

**A motion to adjourn was made by James Weber, seconded by Scott M. Reed, all in favor.**

Scott M. Reed adjourned the meeting at 7:52pm

Respectfully submitted,  
~Gig Zboray