



**Town of Whitingham  
Office of the Selectboard**

**MINUTES OF MAY 27, 2026**

*These Minutes are considered a DRAFT until accepted into the public record (with any corrections noted) at a future meeting of the Whitingham Selectboard.*

The Whitingham Selectboard held a regular meeting at 6:30pm in the Selectboard Office of the Whitingham Municipal Center on Wednesday, May 27, 2026.

Selectboard members present: Scott M. Reed, Chair; Craig Hammer, Vice Chair; Rick Gramlin; Dennis Pike; and Lyman (Skip) Tefft.

Others present: Gig Zboray, Selectboard Administrator; Stanley Janovsky, Road Commissioner; Ana Castillo, Senior Meals; Sara Martin; Fred Aldridge, All States; Rachel Littlehale, Town Clerk. Emily Gibbs, Windham County Lead Hazard Control and Healthy Homes program attended remotely.

**Call to Order. Pledge of Allegiance. Additions or Changes to Agenda**

Scott M. Reed called the meeting to order at 6:30pm. Changes to the agenda were noted on the meeting copy.

**Hearing of visitors (for concerns not on the agenda)**

Sara Martin mentioned a walking group is scheduled to meet at the Dam Road parking area at 8am on June 1<sup>st</sup>. She also mentioned a website which she feels makes the US Constitution, laws, rights, and government completely digestible and easy to comprehend in video modules that are free. The site is <https://www.wethepeople2.us/the-rule-of-law-power-authority-and-accountability-2/>.

**Highway: open and potentially award paving bids**

Pike Industries: \$123.53 per ton

Bazin Brothers: \$108.50 per ton

All States Construction: \$105.00 per ton.

Mr. Janovsky recommends the lowest cost. **A motion was made by Scott M. Reed to accept the bid of All States, seconded by Skip Tefft, all in favor.**

**Meet with Windham County Lead Hazard Control and Healthy Homes Capacity Building Program**

Emily Gibbs, outreach and intake coordinator provided information. Windham County was awarded \$1.1 million in grant funds to reduce lead in buildings. They offer training and certification for contractors who would be removing lead from homes. They are also trying to engage property

owners. They recommend contractors, landlords, parents and childcare providers take the program. Gig will post the informational flyer to the town Facebook page and town website.

### **Municipal Center rentals**

The Fire Department rented the dining hall and there were some problems, they had to clean some stuff when they arrived and they were called back to clean things after they were all done; pans were not put back in the correct spot and some silverware was not put away. Mr. Pike noted that the kitchen needs a thorough cleaning. Gig noted it has not been done since before the pandemic.

Ms. Castillo updated the cleaning checklist. Mr. Pike suggested that renters receive a tour of the kitchen before the event to show them where things are, give them a verbal notification of cleaning expectations and provide a paper copy of the new cleaning checklist.

Ms. Castillo noted that the rental agreement calls for renters to provide an insurance certificate, she will send information about where that can be purchased at a reasonable price.

The board would like renters to provide proof of insurance coverage for rentals.

We need new plungers for the upstairs bathrooms. The floor near the closets is a little bit lifted and scratchy. Gig tried to get an estimate from Miles Danaher last year but never got a response. Scott noted that Sabin Floors could do it. It was decided that floor refinishing and replacing the hallway carpet should be included in the budget for 27/28.

### **Appointment to the Planning Commission**

The Planning Commission recommended the appointment of Phil Edelstein to the Planning Commission to fill the vacancy left by the resignation of Joe Saladino. **A motion was made by Craig Hammer to appoint Phil Edelstein to the Planning Commission, seconded by Scott M. Reed, all in favor.**

### **Review and adopt Conflict of Interest and Supervision Policy (Family Members)**

At the special meeting on May 7, 2026, the Selectboard determined that offering the highway crew position to Blake Janovsky was in the best interest of the town although there were some concerns about father supervising son. In order to alleviate these concerns a "Conflict of Interest and Supervision Policy (Family Members) has been created. **A motion was made by Scott M. Reed to adopt the Conflict of Interest and Supervision Policy (Family Members) effective May 27, 2026, seconded by Rick Gramlin, all in favor.** Both Stanley and Blake Janovsky will need to read and sign the new policy. Blake is to begin his employment with the town on June 1<sup>st</sup>.

### **Approval of Payables Warrant – May 28, 2026**

Mr. Hammer questioned what Ballard Truck is, that is who we purchased the Mack trucks from. Some of the wiring had to be replaced. **A motion was made by Rick Gramlin to approve Payables Warrant #W2648 dated May 27, 2026, seconded by Scott M. Reed, all in favor.**

### **Approval of Payroll Warrant – April 30, 2026**

**A motion was made by Craig Hammer to approve Payroll Warrant #W2647 dated May 27, 2026, seconded by Dennis Pike, all in favor.**

### **Approval of Minutes of May 7, 2026**

**A motion was made by Scott M. Reed to accept the Minutes of May 7, 2026, as written, seconded by Skip Tefft, all in favor.**

### **Other business**

**Response to sewer complaint** a sewer user complained about the cost of the sewer, especially as she is a single person in the residence. **A motion was made by Rick Gramlin to approve the response letter and appoint Scott M. Reed to sign it, seconded by Skip Tefft, all in favor.**

**Cemetery** Mr. Hammer noted that the Blanchard Cemetery was not very well taken care of by Great River Hydro, he would like Gig to write to them to say we would like it weed wacked, and fresh flag installed on the Veteran's grave.

**Home Town Hero Banners** Jake Caruso bought a house at 1587 Holbrook on 4/23/26, he grew up in Readsboro. His wife wants to purchase a HTH banner for Jake and for Rodney Caruso and get the \$100 scholarship for each. I don't know that Rodney has any ties to Whitingham. Does anyone have a problem with this? Selectboard members noted that Rodney never lived in Whitingham. It is OK for Jake to have a banner and receive the scholarship.

**Sewer** Dylan notified Gig tonight, there is a new problem with the Jacksonville RBC: the modulators to control automatic function are not working, he has the pump on slowly. He called Aqua Aerobics and they are sending someone to look at it. The generator testing starts tomorrow so the engineer and Kingsbury will be back in town.

### **Adjourn**

**A motion to adjourn was made by Scott M Reed, seconded by Skip Tefft, all in favor.**

Scott Reed adjourned the meeting at 7:38pm.

Respectfully submitted,

~Gig Zboray