



**Town of Whitingham
Office of the Selectboard**

MINUTES OF APRIL 29, 2026

These Minutes are considered a DRAFT until accepted into the public record (with any corrections noted) at a future meeting of the Whitingham Selectboard.

The Whitingham Selectboard held a regular meeting at 6:30pm in the Selectboard Office of the Whitingham Municipal Center on Wednesday, April 15, 2026.

Selectboard members present: Scott M. Reed, Chair; Rick Gramlin; Dennis Pike; Craig Hammer; and Lyman (Skip) Tefft.

Others present: Gig Zboray, Selectboard Administrator; Gordon Bristol of Gordon Bristol Consulting; Sara Martin, Joe Corriston, Aaron Perras, Russell Burdett, Kevin Plumb, and Michael Zarro, residents. Justin LaSelva attended remotely.

Call to Order. Pledge of Allegiance. Additions or Changes to Agenda

Scott M. Reed called the meeting to order at 6:30pm. Changes to the agenda were noted on the meeting copy.

Welcome Dennis Pike

Dennis Pike was appointed to the board on April 15th. Marylee Putnam came before the meeting to swear in Mr. Pike.

Hearing of visitors (for concerns not on the agenda)

None.

Highway Garage: review and potentially award proposal from Gordon Bristol to act as Owner's Representative for project

As discussed at the last meeting, Mr. Bristol served as "clerk of the works" for the school construction project. His services are more in line with what we thought a "construction manager" would be when we put that out to bid, however we only received responses from construction companies. Mr. Bristol provided a contract to help us get a realistic estimate on the cost to build the new garage structure so that we can proceed to bond vote. He will charge an hourly rate of \$60 for a total not to exceed \$14,500. Mr. Gramlin questioned what the scope would be after the bond vote is successful. Mr. Bristol will provide that. **A motion was made by Skip Tefft to approve the contract with Gordon Bristol for an amount not to exceed \$14,500 and to appoint Scott M. Reed to sign it, seconded by Dennis Pike, all in favor.** Gig is to email Stephens & Associates, the engineers of the project, to notify them of this change.

Tax Collector: approval to use town attorney for tax sale(s)

Marylee Putnam, Tax Collector, would like Selectboard approval to engage Robert Fisher, town attorney, to work on the tax sale. The Selectboard approved.

ATV Ordinance: address the error made in closing Lone Pine Road

During the April 1st Selectboard meeting a motion was made and carried to close Lone Pine Road to ATV traffic because most people cannot access it from anywhere but by putting the ATV on a trailer. One resident complained (Mr. LaSelva noted that there were two residents, not one). During the April 15th Selectboard meeting many of the other residents on Lone Pine Road attended to complain about the closure. They ride their ATVs on the road to work on their properties or visit their neighbors or for pleasure. They felt it unfair that so few residents dictate what all the other residents can do. Upon further review, it was determined that the way we closed Lone Pine Road to ATV traffic was not how it was to be done according to the ordinance. Changes to Addendum A of the Ordinance are to be made at a duly warned Selectboard meeting. It was changed under an agenda item titled "ATV discussion with Jack Pines ATV Club". Therefore, the Selectboard is now correcting that error by reopening Lone Pine Road to ATV traffic. **A motion was made by Craig Hammer to reverse the closing of Lone Pine Road to ATV traffic, which was done in procedural error on April 1, 2026, seconded by Scott M. Reed, all in favor.** It was noted that ATVs traveling on Lone Pine Road must be registered and insured.

Highway: Caterpillar financing for grader revamp

The total cost to revamp the grader is \$250,000. **A motion was made by Scott M. Reed to accept the 3-year financing at 0%, seconded by Rick Gramlin, all in favor.**

Approval of Payables Warrant – April 30, 2026

Mr. Gramlin questioned the payment to Kingsbury. Gig explained it is for the sewer project. **A motion was made by Craig Hammer to approve Payables Warrant #W2644 dated April 30, 2026, seconded by Skip Tefft, all in favor.**

Approval of Payroll Warrant – April 30, 2026

A motion was made by Dennis Pike to approve Payroll Warrant #W2643 dated April 30, 2026, seconded by Rick Gramlin, all in favor.

Approval of Minutes of April 15, 2026

A motion was made by Scott M. Reed to accept the Minutes of April 15, 2026, as written, seconded by Craig Hammer, all in favor.

Appoint Vice Chair

On March 4, 2026, during the annual reorganizational meeting the Selectboard voted that James Weber would serve as Vice Chair; Mr. Weber then resigned from the Selectboard on March 18, 2026. **A motion was made by Scott M. Reed to appoint Craig Hammer as Vice Chair of the Selectboard until the next annual reorganizational meeting, seconded by Dennis Pike, all in favor.**

Discuss Nepotism, Section 10 of Personnel Policy

Section 10, as currently written, prohibits a close family member from supervising another close family member. We had 2 applicants for the highway crew that are close family members of the Road Commissioner. With many of the highway crew retiring in the next few years the board anticipates that this will come up again. The Selectboard will think about proposed changes and the topic will be on the agenda for the special meeting on May 7th.

Other business

The Municipal Center will be closed on Monday and Tuesday, May 4 & 5 for paving of the parking lot. Office staff will be available by email.

The Selectboard will hold a special meeting on Thursday, May 7th at 5:30pm and the regular meeting on May 13th is cancelled. Gig will be on vacation May 10-22, available by email or text if necessary.

Hometown Hero Banners will be put up on Friday; the Town will fill the two bucket trucks, whose use was donated for this project, with fuel as a thank you.

Adjourn

A motion to adjourn was made by Scott M Reed, seconded by Skip Tefft, all in favor.

Scott Reed adjourned the meeting at 6:54pm.

Respectfully submitted,

~Gig Zboray