



**Town of Whitingham
Office of the Selectboard**

MINUTES OF MARCH 19, 2025

These Minutes are considered a DRAFT until accepted into the public record (with any corrections noted) at a future meeting of the Whitingham Selectboard.

The Whitingham Selectboard held a regular meeting at 6:30pm in the Selectboard office of the Whitingham Municipal Center on Wednesday, March 19, 2025.

Selectboard members present: James Weber, Vice Chair; Rick Gramlin; and Lyman (Skip) Tefft, Jr.. Travis Wheeler attended remotely.

Others present: Gig Zboray, Selectboard Administrator; Joseph Saladino, Saladino Property Maintenance.

Call to Order. Additions or Changes to Agenda

James Weber called the meeting to order at 6:30pm. Any changes to the agenda were noted on the meeting copy.

Hearing of Visitors for concerns not on the agenda none

Highway:

Three documents need board review. **A motion was made by James Weber to approve and sign “Certification of Compliance for Town Road and Bridge Standards and Network Inventory”, “Town Road and Bridge Standards”, and “Annual Financial Plan – Town Highways”, seconded by Skip Tefft, all in favor.**

Hazard Mitigation: review bids received and award demolition bid for 568 VT Route 112

We received 8 bids. A review committee scored the bids. Below are the bid amounts and the bid score.

BIDDER	AMOUNT	AVG SCORE
Waters Excavation	\$ 97,250.00	11.8
Davenport Trucking	36,750.00	13.8
Slate Rock Timber	34,500.00	11.2
Saladino Property Maintenance	60,161.00	14.6
Summit Contracting	58,460.00	16.4
Republic Services	364,074.25	9.6
Mountain View Earthworks	23,650.00	9.4
Neil Daniels, Inc	83,500.00	12.6

After review and discussion a motion was made by James Weber to accept the bid in the amount of \$60,161.00 from Saladino Property Maintenance, seconded by Travis Wheeler, all in favor.

Culvert project update We should have the RFP for approval at the next meeting, it will be advertised April 3rd, mandatory site visit on April 11th, bid opening on May 6 at 10am, award project on May 14th.

Review and sign non-employee contract with Tyson Dix for mowing

At the last meeting we received one bid for mowing and weed whacking of the Municipal Center lot and Eames Village Park. Tyson Dix was the winning bidder. For worker's compensation insurance audits, we must have non-employee work agreements on file. **A motion was made by James Weber to approve and sign the non-employee work agreement with Tyson Dix for a term of three years, seconded by Rick Gramlin, all in favor.**

Board of Health: status of health order

A status hearing with the judge was held on Wednesday, March 12th. Mr. Rice noted that he will change the septic system to a less expensive version and that he should have all the money needed for construction in a few weeks. The judge scheduled another status hearing on April 22nd and expects Mr. Rice to have a signed contract by then.

Approval of Payables Warrant – March 20, 2025

A motion was made by James Weber to approve Payables Warrant #W2538, dated March 20, 2025, seconded by Rick Gramlin, all in favor.

Approval of Payroll Warrant – March 20, 2025

A motion was made by Rick Gramlin to approve Payroll Warrant #W2537, dated March 20, 2025, seconded by James Weber, all in favor.

Review and approve Minutes of March 5, 2025

A motion was made by James Weber to accept the Minutes of March 5, 2025, as written, seconded by Skip Tefft, all in favor.

Other business

Approve credit card for new Treasurer As a department head Marylee Putnam should have a town credit card. Since 2020 Gig and Pete have a credit limit of \$2,500/Stan \$5,000. **A motion was made by James Weber to approve a credit card with a limit of \$2,500 for Marylee Putnam, seconded by Travis Wheeler, all in favor.**

Respond to audit report Mr. Gramlin read through the audit report for the year ended 6/30/24 and had some questions about the Transfer Station. No procedural changes were made as a result of discussion on the topic.

Kingsley buyout The appraisal of Mr. Kingsley's property came in about 2 weeks ago, he requested and received an extension of 90 days to make a decision on whether he wants to move forward.

Seminars VLCT is hosting Risk Management Guidance for Municipal Leaders on Thursday April 10th from 10-noon. Gig suggests a Selectboard member or two attend this seminar since it is remote access and only 2 hours.

Also on April 10th the Vermont Bond Bank is hosting Capital Planning 101 all day in Barre VT. Gig signed up for this one for information about building a new highway garage.

The Southern Vermont Economy Summit is Tuesday, May 20th at Mt. Snow, there is a discount code for municipal leaders. Mr. Weber suggested we invite local businesses to the So VT Economy Project if local businesses are allowed and the town will pay their fee out of the Economic Development Fund.

Adjourn

A motion to adjourn was made by James Weber, seconded by Skip Tefft, all in favor.

James Weber adjourned the meeting at 6:48pm.

Respectfully submitted,
~Gig Zboray