



**Town of Whitingham
Office of the Selectboard**

MINUTES OF FEBRUARY 4, 2026

These Minutes are considered a DRAFT until accepted into the public record (with any corrections noted) at a future meeting of the Whitingham Selectboard.

The Whitingham Selectboard held a regular meeting at 6:30pm in the Selectboard office of the Whitingham Municipal Center on Wednesday, February 4, 2026.

Selectboard members present: Scott M. Reed, Chair; Rick Gramlin, Craig Hammer, and Skip Tefft.

Others present: Gig Zboray, Selectboard Administrator; Stanley Janovsky, Road Commissioner; Donnie Boyd, resident; Ana Guzman-Castillo coordinator of senior meals.

Attending remotely: Sara Martin.

Call to Order. Pledge of Allegiance

Scott M. Reed called the meeting to order at 6:30pm and led the Pledge of Allegiance.

Additions or Changes to the Agenda

Changes to the agenda were noted on the meeting copy of the agenda. We will move Senior Meals until Ms. Guzman arrives.

Hearing of Visitors for concerns not on the agenda

None

CT River Conservancy: offering 100 trees to the town

We received an email saying that the CT River Conservancy received funding from National Grid to plant 1,600 trees to mitigate carbon storage loss due to a powerline upgrade that requires a tree harvest. The priority is to plant upland tree species within the Deerfield River watershed. They are looking to plant a minimum of 100 trees at each location they select. The board welcomes the opportunity but have many questions. Gig will invite the contact person to the next meeting.

Highway: grader repairs

Over the last year there have been issues with the 1995 or 1996 grader losing power going up a hill, very intermittently. The highway crew has tried little things to try to fix it. The mechanic says it needs a new head on the motor. Mr. Janovsky thinks it will be about \$10,000. He does have the funds in the budget. It has a lot of hours on it, a new transmission was done 10-12 years ago, still in great condition. A new head will include injectors. A quote will be submitted before any work is done. Mr. Hammer noted that Milton Caterpillar has a

refurbishing program and advised Mr. Janovsky to look into it if keeping that piece of equipment is planned.

Senior Meals – continue discussion with Ana Guzman-Castillo

Ms. Guzman is working on the 501(c)3 filing. She found an insurance policy with liability up to \$100,000 for \$75 per month. She will provide the insurance certificate when she gets it. The board decided to allow a six-month grace period on the rent and address it again in July.

Highway Garage: review documents for a potential Construction Manager

Stevens & Associates provided a request for proposals for a construction manager along with an Addendum to the contract we have with them already. The Addendum is a no cost change; they are reallocating expenses. Attorney Fisher reviewed the documents and sent questions to S&A today, they responded late this evening, and Mr. Fisher approved after the meeting was over.

A motion was made by Scott M. Reed to approve the contract amendment with Stevens & Association subject to Attorney Fisher's approval and to appoint Scott M. Reed to sign the document, seconded by Rick Gramlin, all in favor.

A motion was made by Skip Tefft to approve the RFP pending Attorney Fisher's approval, seconded by Rick Gramlin, all in favor.

Sewer

The Jacksonville RBC seems to be running smoothly and is passing tests. The weekly meetings with Aqua Aerobics have now changed to every other week and will likely move to monthly after the next meeting.

The construction project is on a temporary stop right now. There has been a holdup with approvals/parts for the generator propane.

Review and approve Town Report

The board reviewed the Town Report. **A motion was made by Scott M. Reed to approve the Town Report for the fiscal year ended June 30, 2025, seconded by Rick Gramlin, all in favor.** Gig will print and distribute copies as well as post notices that it is now available for the public to pick up.

Transfer Station: bring HHW to Rutland collection site

After the surprise inspection by the state, the HHW was sent back to the highway garage for their storage. We had a follow up inspection on January 29th and found that someone had dropped off HHW without the attendant's knowledge and not during a HHW event. We are required to have the HHW properly removed each year. We can likely take it to a facility in Rutland or one down in Massachusetts. The Massachusetts option seems to have better prices. Gig has now posted many signs in the Transfer Station storage container that HHW is only collected on HHW event days.

Approval of Payables Warrant – February 5, 2026

A motion was made by Skip Tefft to approve Payables Warrant #W2632 dated February 5, 2026, seconded by Rick Gramlin, all in favor.

Approval of Payroll Warrant – February 5, 2026

A motion was made by Scott M. Reed to approve Payroll Warrant #W2631 dated February 5, 2026, seconded by Rick Gramlin, all in favor.

Approval of Minutes of January 21, 2026

A motion was made by Craig Hammer to accept the Minutes January 21, 2026, as written, seconded by Skip Tefft, three in favor, Mr. Reed abstained.

Other business:

Zoning Attorney Fisher filed a “Motion in Opposition to Motion to Re-Open” regarding Two Lakes. The two zoning issues with Two Lakes, LLC have been combined in the court. The defendant didn’t file paperwork in a timely manner with the court and now wishes to re-open the case. Attorney Fisher is opposed to that. If the court approves our opposition, the matter will have to proceed to an enforcement action to seek injunctive relief and fines appropriate for the matter.

Adjourn

A motion to adjourn was made by Craig Hammer, seconded by Rick Gramlin, all in favor.

Scott M. Reed adjourned the meeting at 7:31pm..

Respectfully submitted,
~Gig Zboray