



**Town of Whitingham
Office of the Selectboard**

MINUTES OF JANUARY 24, 2022

These Minutes are considered a DRAFT until accepted into the public record (with any corrections noted) at a future meeting of the Whitingham Selectboard.

The Whitingham Selectboard held a special meeting at 6:30pm in the Selectboard Office of the Whitingham Municipal Center on Monday, January 24, 2022.

Selectboard members present: Scott Reed, Chair; Craig Hammer, Vice Chair, Greg Brown, Chris Walling, and James Weber.

Others present: Gig Zboray, Selectboard Office Administrator. Robert Fisher, town attorney attended remotely. Kent Nichols, engineer, joined remotely at 7:01pm.

Call to Order. Additions or Changes to Agenda

Scott Reed called the meeting to order at 6:30pm. There were no changes to the agenda since it was posted.

Hearing of visitors (for concerns not on the agenda)

None

Sewer: discussion and potential executive session to discuss a legal matter

A motion was made by Greg Brown to enter into executive session to discuss legal matters with the town attorney in accordance with 24 V.S.A. § 313(a)(1)i to include Gig Zboray and Robert Fisher, town attorney, seconded by Craig Hammer , all in favor.

Executive session was exited at 6:57 pm.

Kent Nichols joined by zoom at 7:01pm.

Mr. Fisher noted that we signed the contract amendment with the notation that we expect the bid documents in 2-3 weeks as Mr. Smith said he would be able to provide. Once he received the contract change, Mr. Smith changed the timeline saying it would be 2-3 weeks after several specific tasks were done. Mr. Fisher noted he spoke with Don Haddox of ANR WID today and the state promised to turn around our documents within 24 hours if at all possible.

We want a date certain of when the bids are going out. We, the town, demand it for February 16th. Mr. Nichols said the 15th wouldn't be problematic. He indicated the 60-90 days in the contract amendment are to get the bids out, get the bids back, open and determine the best bid, etc.

Mr. Nichols then asked Mr. Fisher if he would be the one to speak with the state to determine what is reimbursable and what is not. Mr. Fisher refused; he is not the expert in this field. However, if W&S gets jammed up with the state, they should let Mr. Fisher know immediately.

Mr. Nichols said “barring incident” they would like to be out to bid by the 15th. He does not want to “guarantee” it. We will word the contract amendment to say the bids must go out February 15th to the 18th, 2022. Mr. Nichols is OK with those dates.

Mr. Hammer questioned if putting the bid out in mid-February is still a good bid time. Mr. Nichols noted that they put contracts out to bid all year long, so this isn’t bad.

A motion was made by Craig Hammer to appoint Gig Zboray to sign the contract amendment with a notation saying, “bid shall go out no later than February 18th”, seconded James Weber, all in favor.

Other business

Gig noted that Ms. Aekus is questioning if she should mail the ballots out because Wilmington will not be. The board is firm that they want the ballots to be mailed. **A motion was made by James Weber to mail the ballots for Town Meeting 2022, seconded by Greg Brown, all in favor.**

Adjourn

A motion to adjourn was made by James Weber, seconded by everyone, all in favor.

Scott Reed adjourned the meeting at 7:35pm.

Respectfully submitted,
~Gig Zboray