



**Town of Whitingham  
Board of Abatement**

**MINUTES OF November 17, 2025**

*These Minutes are considered a DRAFT until accepted into the public record (with any corrections noted) at a future meeting of the Whitingham Board of Abatement.*

The Board of Abatement for the Town of Whitingham, Vermont, met on Monday, November 17<sup>th</sup>, 2025, at 6pm, at the **Whitingham Municipal Center, 2948 Vermont Route 100, Jacksonville, Vermont** to conduct the following business to wit.

**BOA Members present:** Rachel Littlehale; Town Clerk, Abbie Corse; Chair BOA, Susan Johnson, James Weber, Skip Tefft Jr, Mary Lemaire, Rick Gramlin, Terry Morse, Marylee Putnam; Treasurer/Tax Collector, and Howard Dix; Assessor.

**Others Present:** Ed Metcalfe, Doug & Marylou LaPlante, Joanne & Marshall Case, Jody Boyd, Nicole Lagore, and Jonathan Pych.

**Attending Remotely:** Andrew Greenfield and Stacie Brooks.

1. Call to Order by the Board Chair.

**ABBIE CALLED MEETING TO ORDER AT 6:01pm.**

2. Approve the minutes of August 20, 2025.

**Tabled until BCA Meeting.**

3. Approve the BOA Rules of Procedures for Whitingham.

**A motion was made by James, seconded by Susan to approve the Board of Abatement Rules of Procedure for Whitingham. All were in favor.**

**Abbie Corse, Chair of BOA, Followed the Meeting Sequence Found in the  
Whitingham Board of Abatement Rules of Procedures for Tax Abatement Hearing.**

4. The Chair will conduct abatement hearings in the following sequence:

- Open the hearing, stating the name of the applicant, property location, and parcel ID number.
- Ask the applicant and witnesses to take the following oath:
  - **“Under the pains and penalties of perjury, do you solemnly swear that the evidence you give in the cause under consideration shall be the whole truth and nothing but the truth?”**
- 1. **Abbie asked everyone in the room to take the Oaths, all accepted and did so.**
- Request Board members to disclose any conflict of interest that exists and/or *ex parte* communication that has taken place.
- Ask the applicant if he/she has received a copy of the Board’s Rules of Procedure and whether he/she has any questions about how the hearing will proceed.
- Ask the applicant to identify the statutory abatement category that the abatement request is being made under. These categories are set out at 24 V.S.A. § 1535 (a) (1)-(10).
- Allow the applicant to present verbal and documentary evidence supporting the abatement request to the Board.
- Invite questions from the Board.
- Close the hearing and explain that the Board will enter a deliberative session and will issue a written decision within 30 days of the hearing.

5. Hearing Schedule:

- Marshal & Joanne Case, located at Head of Pond Rd. **Joanne Case spoke on behalf of their property. Ed Metcalfe and Doug LaPlante spoke on behalf of the Case property.**
- Justin Stacy, located at 5607 VT RTE 100 **John Pych spoke on behalf of Justin's property. He is currently a tenant at the property.**
- Andrew Greenfield, located at Stimpson Hill Rd. **Andrew Greenfield spoke on behalf of their property.**
- Social Lodge #38, located at 86 VT RTE 112 **Jody Boyd spoke on behalf of the property.**
- Jeffrey Silverman, located at 320 Pratt Rd. **Stacie Brooks spoke on behalf of Jeffrey's property.**

#### 6. Deliberative Session

**A motion was made by James, seconded by Mary to enter Deliberative Session. All were in favor.**

**BOARD ENTERED DELIBERATIONS AT 6:46pm.**

#### 7. Decisions

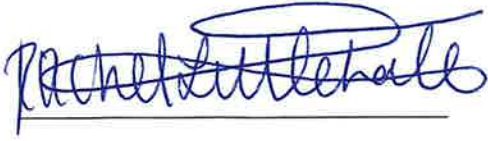
**Decisions were discussed in Deliberative Session, and the Board of Abatement has 30 days to send out decisions.**

#### 8. Adjourn

**A motion was made by James, seconded by Howard to adjourn. All were in favor. The Board adjourned at 7:18pm.**

**\*Due to technical issues, the meeting was unable to be recorded\*.**

RESPECTFULLY SUBMITTED,

A handwritten signature in blue ink, appearing to read 'Rachel Littlehale', written over a horizontal line.

Rachel Littlehale, Town Clerk

A handwritten signature in blue ink, appearing to read 'Abbie Corse', written over a horizontal line.

Abbie Corse, Chair of BOA