

Approved 9-17-25



Whitingham Library Board of Trustees Meeting Minutes
August 13, 2025

Whitingham Library Board of Trustees Meeting Minutes

5:29pm Meeting called to order.

In attendance: Trustees: Mark Halverson, Tanya Bernard, Wendy Sergeant, Judy Bernard, Shandell Soumar;
Director- Kristine Sweeter; Public: Boe Soumar

No Public Comments

Shandell made a motion to approve June 2025 Minutes, with corrections (Judy Barnard was not in attendance in June, and Shandell's name { Instead of Tanya Soumar to Shandell Soumar}). Tanya seconded, all approved.

Director's Report – See attached report

Discussions:

Highly successful summer programs: Library Summer Camp, Blueberry Festival, and NOFA Pizza Social.

Trustees would like to have the programming attendance in the statistics.

There is no definitive date when the culvert construction will occur, yet there is a possibility in September. The library will be closed to the public for the duration of the culvert construction project. Despite the temporary closure, internal operations and essential administrative functions will continue. Many of the other programs will continue off-site, and staff will be working remotely to maintain service continuity and support ongoing initiatives.

Wendy made a motion to continue paying Library employees when the Library is closed to the public during the culvert construction. Judy seconded, all approved.

When the culvert construction occurs, the Library Trustees will meet online.
Yoga will meet online.

Trustees discussed using the 2025 March Town Report for the 2025 Annual Appeal.

The Trustees enthusiastically explored the possibility of bringing back the popular and well-received Paint and Sip program, recognizing its past success and community appeal. Even possibly, seasonally.

Shandell made a motion to adjourn the meeting at 5:56pm. Tanya seconded, all approved.
The next meeting is September 6, 2025.

Director's Report
Kristine Sweeter
August 13, 2025

❖ **Programming:**

Adult Craft Group – 3rd Thursday 10:30 am

Yoga Mondays 6 pm – 6-10 attendees

Book Group 2nd Wednesday 5 pm

❖ **Specials:**

Summer Camp – full registration, total campers 32

Blueberry Fest – successful. Estimated 250+ people

NOFA Pizza Social – successful 80 people

❖ **Finances: 2025-2026 Fiscal Year**

- 6-30-25 Balance budget \$5,574.74 (check #114)

- Account balance: M&T Money Mkt account balance \$61,858

- Deposits: 7/2 \$475, 7/28 \$450

- 2024-2025 budget attached

❖ **Staff**

- Lois Vacation 8/16-8/27

- Kristine vacation 8/23-9/2

❖ **Misc. –**

- **Municipal Ctr. closing** (estimated 4 weeks) for culvert construction

Dates: TBD (this fall)

Town Employee's – all municipal ctr employees are salary and being paid

Kristine will have some remote work / Lisa will have homeschool group

Notice will be given to patrons to take home as many books as needed to cover our closure.

- Whitingham Bookmobile? - HOLD

- Deck with awning instead of addition? - HOLD