



Whitingham Free Public Library  
P.O. Box 500  
Jacksonville, VT 05342

Special Board of Trustees Meeting Minutes-Draft

June 8, 2022

Call to Order 5:07 PM

In attendance: Catherine Bell, Tanya Bernard, Edie Brigham, Maryanne Cheveralls, Adam Ranslow and Kristine Sweeter, Director

Kristine handed out budget worksheets and reviewed the proposal for additional merit increases for Gina and Lois for trustees to review - if they were willing to give a proposal to Gina, to see if she would be willing to come back to her former position.

It was pointed out Gina had already handed in her resignation letter, which was accepted by the board of trustees. The position has already been posted as well, following protocol. Conversation followed - at this point, Gina would have to re-apply for the position, to continue following the correct protocol.

Discussion continued regarding the budget process had been completed, approved, voted on by the taxpayers, and approved. This would not be the time to make any changes in salaries, nor would it set a good precedent to change something that has already been approved.

It was questioned whether salaries needed to be brought forward to anyone other than the board. If the increases to Gina and Lois salaries, and the decrease in hours and salary for Kristine were not a substantial difference between the original salaries budgeted and voted on and the salaries with the additional merit increase.

It was discussed if policies and procedures are made and followed, regarding the boards responsibility in constructing a budget, which is then brought forward to the selectmen and voters of the town, it should not be changed until the next budget is discussed.

The board unanimously agreed if Gina would like to re-apply for the position, the budget process will start again in October 2022. At this time a salary increase could be brought up and deliberated, and if approved, would come into effect in July of 2023.

The board also talked about cancelling either the July or the August board meeting. It was decided to cancel the July meeting.

Kristine also let us know the church will not have their spaghetti supper during the Blueberry Festival, she will investigate food vendors to join the event.

Edie moved to adjourn the meeting at 5:34 PM, Adam seconded, all approved.

Respectfully submitted,

Tanya Bernard