

Approved 8-13-25



Whitingham Library Board of Trustees Meeting Minutes
June 4, 2025

5:35pm Meeting called to order.

In attendance: Trustees: Mark Halverson, Tanya Bernard, Wendy Sergeant, Angie Dornburgh, Shandell Soumar;
Director- Kristine Sweeter; Public: Johanna Robohm and Bow Soumar

Public Comments from Johanna Robohm. Johanna is concerned about future funding of the library.
The trustees and director responded positively that the library has been funded for the next fiscal year.

Wendy made a motion to approve May 2025 Minutes. Tanya seconded, all approved.

Director's Report – See attached report

Discussions:

Library Summer Camp afternoon specials are open to the public. The Library Summer camp is full, and there is a waiting list. Likewise, the Wings Summer Camp is full and there is a waiting list.

The Plant Swap and Book Sale made \$255/\$97, this was \$100 less from 2024. Considering the major rainfall on that day, it was very successful.

Possible rescheduling Plant Propagation TBD.

There is no definitive date when the culvert construction will occur, TBD.

Trustees were excited about the idea of having a Book Mobile. Mark will look into a book mobile, and bring back his research.

Trustees loved the idea of having a 3 season deck and awning.
Kristine will look into a heavy duty durable awning system that has a warranty.

Trustees will help with the setup and take down of Blueberry Festival Friday July 25th 4-7pm, still looking for vendors.

The July trustee meeting has been canceled due to vacations, and usually the trustees do not meet one month in summer.

The Library Trustee August 6th meeting has been rescheduled due to Corse Farm Pizza Social is Wednesday August 6th 4-7pm.

Wendy made a motion to adjourn the meeting at 6:01pm. Tanya seconded, all approved.

Next Meeting is August 13, 2025.

Director's Report
Kristine Sweeter
June 4, 2025

❖ **Programming:**

Adult Craft Group – 3rd Thursday 10:30 am – 7 attendees
Yoga Mondays 6 pm – 6-10 attendees
Book Group 2nd Wednesday 5 pm - 5 attendees

❖ **Specials:**

Plant Swap / Book Sale–
Library Summer Camp Mon-Fri 6/23-7/3 10 am – 2 pm Registration: Full – waiting list
-Colors of the Wild 6/23 1pm – Sandglass Theater Puppet Show 6/27 1 pm – Butterflies – 7/2 1pm
Volunteers Needed:
Blueberry Fest – Friday July 25th 4-7 pm / Set up 2 pm & Clean-up 7 pm
NOFA Pizza Social Wed. August 6th 4-7 pm – Corse Dairy Farm
(Northeast Organic Farming Assoc.)

❖ **Finances: 2024-2025**

- Annual Appeal – \$14,630 (Goal \$8,525)
- Yoga - \$1,605
- Plant Swap \$255
- Book Sale \$97
- Deposits: 6/4 \$532
- Account balance: M&T Money Mkt account balance \$66,276
- Library CD \$12,442
- check #112 request to purchase gift card for Food Cart – Void.
- Marylee, Town Treasurer, suggested we use the credit card to purchase the gift card and approve a check to pay for charges.

❖ **Staff**

- Kristine vacation 7/7 – 7/21

❖ **Trustee's**

- **sign check approval for fiscal year balance TBD**

❖ **Misc. – ON HOLD**

- **Municipal Ctr. closing (estimated 4 weeks) for culvert construction – TBD**
 - Do we operate a satellite sight for limited hours and pay staff full pay?
 - Do we lay-off staff and encourage patrons to take home enough books/materials for the closure?
- Whitingham Bookmobile? - Discussion
- Deck with awning instead of addition? - Discussion