



Whitingham Free Public Library
P.O. Box 500
Jacksonville, VT 05342

Board of Trustees Meeting Minutes- Approved 9-28-22 June 1, 2022

Call to Order 5:09 PM

In attendance: Edie Brigham, Maryanne Cheveralls, Adam Ranslow, Catherine Bell, and Kristine Sweeter, Director

May minutes : Adam moves to accept May 4, 2022 minutes, Maryanne seconds, all approve

Director's Report :

First ARPA grant has been spent. Second ARPA grant and Cliff Rural Libraries grants have been submitted

Plant swap fundraiser set for June 4th 9-2

Adam, Cathy and Kristine will set up

Cathy and Kristine will stay 9-2

Tanya will stay 9-11

Staff: Kristine will attend Wings Camp counselor training at no cost.

Gina's last day is June 27, Kristine and Gina have settled on her remaining pay and pay for unused vacation days.

There has been only one applicant for the position of Youth/Assistant Librarian, (Gina's job) There was concern about this applicant's ability to do some of the more physical aspects of the job, such as possibly having to move heavier items outside and back inside. After some discussion, Maryanne suggested when Kristine interviews the applicant she is made aware of the physical work that goes with the job.

Kristine would also want the person taking this position be trained to work the circulation desk. The board also discussed salary for this position and salaries in general. The board has suggested \$14-\$15/hr. for this position, and will look at improving salaries for next year's budget. Kristine will also check the VT. Dept. of Libraries Survey of Salaries to get recommendations for the board.

Maryanne moves to adjourn, Adam seconds, all approve. Meeting adjourns 6:36 P.M.

Respectfully Submitted,

Catherine Bell

Director's Report
Kristine Sweeter
June 1, 2022

Programming:

Saturday Story Hour has been discontinued

Rhyme time last day Monday June 27th

Adult Craft Group

Monday Yoga class – continuing until August

Summer Camp June 20-24 10 am-2 pm (4-6 yr olds)

Blueberry Festival Friday July 29th

-Band is reserved, Jen Beckwith will assist in recruiting vendors, SVTNH Museum will have table exhibit

❖ Grants:

ARPA Grant #1- Final report due July

ARPA Grant #2 - \$1,182 Approved/signed agreement

Cliff Rural Libraries Grant with Halifax School SUBMITTED May 18th

❖ Fundraising:

2022-2023 Annual Appeal – in process

Plant Swap June 4 –

Schedule:

8 am – 2pm Adam, Cathy, Kristine

8 am Set-up

9-11 Tanya

11-1 Edie

12-2

❖ Account balance: \$33, 252

-2021-2022 Total fundraising \$\$6,662

❖ Staff

Kristine Wings Camp Training – Friday June 17th

Gina resignation Monday June 27th

❖ 2022 Partnerships

Brattleboro Area Hospice ACP

So. VT Natural History Museum / snow shoes

211/ United Way

Wings Community Programs