



Whitingham Free Public Library

P.O. Box 500

Jacksonville, VT 05342

Board Trustees meeting Minutes-Draft

April 5, 2023

In Attendance: Tanya Bernard, Catherine Bell, Kristen Breeden, Kristine Sweeter, Adam Ranslow, and Wendy Sergeant.

Kristen called the meeting to order at 5:34pm

No public comments

Kristen made a motion to accept the minutes as written, Adam seconded, and all were in favor.

Directors Report: \$300 VT Lib Summer Grant awarded to the library. Kristine and Lisa attended the VLA Conference in order to better determine future grant eligibility as well as streamlining the process through needs assessments and started the application process for a couple upcoming grants.

Old Business: Fundraising - BINGO April 30th at 2pm \$10 per sheet of games, \$30 for a family of 4 (2 full sheets, 2 kid sheets). The "Sap Cover" raffle has brought in \$510 so far.

New Business: After discussing the pros and cons of the library funds remaining in the M&T Bank CD verses moving them into an insured investment account through Community Bank, Wendy made a motion to have Almira transfer those funds into the higher interest account. Adam seconded the motion, and all were in favor.

Tanya had the idea of people bringing plants to the library to swap as an ongoing event to attract new people to the library. She is going to look into logistics and what a program like this would look like, how to start it and what to call it.

At 6:31 Kristen made a motion to adjourn the meeting. Katherine seconded, and all were in favor.

Director's Report

Kristine Sweeter

April 5, 2023

- ❖ Programming:
 - Rhyme time Mondays - **on hold**
 - Adult Craft Group 3rd Thursday
 - Monday Yoga class 6 pm
 - EES Playgroup Wednesdays 10:30 am
 - Homeschool Group Thursdays
 - Book Group 2nd Wednesday

- ❖ Specials:
 - Vision Board April 1st
 - Spring Fling Party – Saturday April 15th
 - Spring Nature Reading Series Saturdays 4/29, 5/20, 6/24
 - Annual Plant Swap – June 3rd 9-2
 - Organic Gardening for Everyone or Welcoming Pollinators
 - Summer Reading:
 - “All Together Now!” Summer Camp 6/19 – 6/30
 - Blueberry Festival Friday July 28th

- ❖ Grants:
 - VT Lib Summer Performer Grant \$300 – **Awarded**
 - *VT Afterschool: **Awarded \$12,803.48 (library camp 6/19 – 6/23 & 6/26 – 6/30)**
 - scheduling presenters/educators -planning
 - VT Capital Project Grants -
 - attend workshop @VLA Conference - **completed**
 - Complete Needs Assessment – **in process**
 - application process and timeline webinar TBD
 - grant application opens TBD

- ❖ Fundraising:
 - *Bingo Sunday April 30th 2 pm?
 - need prize baskets Edie (3), Tanya (2) Library (2) Kids Prizes
 - *2022-2023 Annual Appeal – \$10,105
(cost of appeal approx. \$750-\$800)
 - *Sap Covers \$510

- ❖ Account balance: \$36,831
 - Fundraising Goal: \$8,525.00 / 2022-23 fundraising: \$12,194 (\$10,105 appeal)
 - M&T Bank Money Mkt Account \$11,823 @ .180% total 2022 earned \$21.26
 - Should Almira transfer funds to Community Bank insured investment account for 2% interest?

- ❖ Annual State Report
 - **Completed**

- ❖ Staff - Kristine & Lisa - VLA conference 4/3/2023
 - Kristine: Capital Project Grants, STEAM Programming, Programing Audits, Local libraries/Local Authors, But Why? Podcasts for kids, Palace Project
 - Lisa: Story Telling Success, National Library of Medicine, Promoting Graphic Novels, Reaching out to community, But Why, Podcasts for kids
 - We both won door prizes!