



Whitingham Free Public Library
P.O. Box 500
Jacksonville, VT 05342

Whitingham Free Public Library
Board of Trustees Meeting
April 4, 2018
Meeting called to order at 7:14

In attendance: Maryanne Johnson, Maryann Cheveralls, Tyler Colford, Cathy Bell and Kristine Sweeter were present.

Public comments: N/A

February Minutes: Tyler made a motion to accept minutes as amended, MA 2nd, all in favor

Librarian report: the annual appeal should be in the mail (our bulk mail permit renewal cost \$250)
Maple fest raffle brought in \$865

Kristine and Gina Recently attended a Windham County library meeting.

We reviewed a snow shoe policy for patrons to sign when checking out snowshoes, Kristine will revise a waiver and we will look and vote on that next meeting.

VT consultant, Lara Keenan will stop in to help us with 5 year planning, right now we're looking at creating a 1 year plan, Maryann and Kristine will work on a 1 year meeting to review next month.

We reviewed bylaws, behavior code, and library policies.

Tyler made a motion to adjourn the meeting at 8:37, Cathy seconded, all were in favor.

Librarian's Report

Kristine Sweeter

April 4, 2018

- ❖ **Fundraising:**
 - 2018 Annual Appeal – DONE
 - Maple Fest - \$865 (250 permit renewal)

- ❖ **On-going Programming:**
 - Book Group 1st Monday 5:00 1st Monday
 - **Song & Story – Wed's 9 am (volunteer run) **BACK APRIL 18th!!**
 - **EES Playgroup –Town Hill or library in inclement weather
 - Monthly Movies – **BACK APRIL 27**
 - Craft Group – 4th Tuesdays 10:30-12
 - Herbal Group – 2nd Sundays 2:30
 - April.. staff and events calendar sent via email
 - **Story Hour Saturdays 11 am

- ❖ **Up Coming Special Programs**
 - Game Warden Presentation – Rich Watkin - June
 - TBD Girls Scout Sleepover

- ❖ **Treasurer Report** – Money Market Account - \$20,354

- ❖ **Staff**
 - Windham County Libraries meeting 4/3 Kristine/Gina

- ❖ **Trustees**
 - 5 year plan – requested training w/Lara Keenan, VT Consultant
 - By Laws / Policies annual review