



## Whitingham Library Board of Trustees Meeting Minutes

March 5, 2025,

Meeting called to order. 5:39pm

In attendance Tanya Bernard, Shandell Soumar, Wendy Sergeant, Angie Dornburgh, Mark Halverson, Kristine Sweeter- Director

Public comments: None.

Shandell made a motion to approve February 2025 Minutes. Wendy seconded, all approved.

Director's Report – See attached report

Discussions:

Specials

March – theme Celebrating Women's Month:

Rescheduled - Ayurveda Seasonal Wisdom for Spring Sunday 3/16/2025 at 2pm

Plant Propagation Sunday 3/23/2025 at 2pm,

Painting for Women Thursday 3/20/2025 at 6pm

April -Family Bingo Sunday, April 27<sup>th</sup>

Still seeking donations, gift certificates, baskets, etc. Asking for gift cards each trustee has a tax donation letter to give to donors.

Election for Trustee Officers:

Congratulations to Mark Halverson for accepting Chair and

Wendy Sergeant for continuing Secretary position.

Trustee meeting for April changed from April 2 to April 9

(Mark made a motion to move the meeting date, Shandell seconded, all accepted.)

Shandell made a motion to adjourn the meeting at 6:05pm,

Judith seconded, all approved.

Trustees met separately from director for 20 minutes to discuss Librarians' Anniversaries and planning a gift and luncheon for them on April 12, 2025.

Next Meeting is April 9, 2025.

Director's Report  
Kristine Sweeter  
March 5, 2025

❖ **Programming:**

Story Hour –Jan 4, Feb. 1, March 1 – 0 attendees  
Adult Craft Group – 3<sup>rd</sup> Thursday 10:30 am – 7 attendees  
Yoga Mondays 6 pm – 6-10 attendees  
Homeschool Group – 2024-2025 school year - Mondays; 9-11 am, - 15 attendees  
Book Group 2<sup>nd</sup> Wednesday 5 pm - 5 attendees

❖ **Specials:**

February Vacation – 2/15 – 2/23 – Wed. 2/19 Game Day – 0 attendees  
March – Women's History Month – Plant Prop, Paint Night, Ayurveda  
April Vacation – 4/12 – 4/20 – TBD  
April – FAMILY BINGO – Sunday April 27<sup>th</sup>  
NEEDED: Gift Baskets /gift card/certificates  
Bingo Caller – Deb Abbott volunteered

❖ **Grants:**

2024-2034 Fiber Connect Grant  
Internet cost covered: \$250 per month  
Expended Balance  
(\$4,478)    \$12,522

❖ **Finances: 2024-2025**

- Annual Appeal – \$14,530 (Goal \$8,525)  
- Yoga - \$1,150  
-Account balance: M&T Bank Money Mkt Account \$63,130 (includes interest) Deposit: 2/26 \$335  
-3/4/25 - Town Meeting Library Budget approved.

❖ **Staff**

- 2/26 Kristine attended Summer Reading Webinar  
- Kristine provided letter of support for Planning Commission's Town Planning Grant  
- Kristine vacation 3/31–4/7

❖ **Trustee's**

**Welcome Angie!**

- Elect Trustee officers: Chair, Secretary  
- Sign check warrant  
- Sign Library Policies  
- Approve Trustee meeting change from 4/2 to 4/9  
- Ongoing - Annual Appeal Thank Notes.  
-Trustee Training Online – March 28<sup>th</sup> 11 am-12 pm  
-Plant Prop class 3/9 reschedule?