



Whitingham Free Public Library  
P.O. Box 500  
Jacksonville, VT 05342

March 3, 2021

Present: Cathy Bell, Kristin Breeden, Maryann Cheveralls, Mary Anne Johnson, Adam Ranslow, Kristine Sweeter

The meeting was called to order at 5:05 p.m.

There were no public comments.

Approval of the February 3, 2021 minutes was postponed until April.

The newly elected trustees, Kristin Breeden and Adam Ranslow, were welcomed. The election of a new chair and secretary was postponed until April so that all members would be present. The responsibilities of a library trustee were reviewed. Kristine will update trustee contact information.

Director's Report:

The results of the VT Department of Libraries survey of library operations during COVID was reviewed. Whitingham Library is one of 41 (26%) of libraries open in the state. Staffing schedule will be the same in March as in February with Kristine and Lois sharing hours in the library balanced with working remotely. Gina will be working remotely on summer programming. Kristine and Gina will be participating in two webinars regarding the summer reading program.

Programming: The library is partnering with the Wings program for an Adult Reading Challenge and Book Group which has expanded the present book group membership. Wings is also proposing a collaboration for a story walk. Craft group has not been meeting in person but Kristine has designed a take home mandala canvas art project. Drive-in movies will again be presented this year with possibly 2 per month.

A \$1,500 grant from the Vermont Community Foundation will be used for the purchase of Chrome Books and a portable printer, along with cases, for patron check-out as well as an outdoor outlet. Kristine is waiting for a quote for installation of the outlet and will seek Board of Selectman approval. She will be purchasing tools for the new Tool Lending Library through a donation from Harbor Freight. New air-conditioning units will be installed during the week of March 8th.

Fundraising: The decorative saw raffle is on hold and Kristine is working on the materials for the annual appeal.

The library's 2020-2021 budget and circulation statistics were reviewed.

The possible expansion of the Children's Section of the library was discussed. The BDCC (Brattleboro Development Credit Corp.) would facilitate a grant for a feasibility study. Building costs would be funded through fundraising, grants and donations. Board of Selectman approval would be required. The trustees will discuss further at their April meeting.

MA made a motion to adjourn at 6:30 p.m. and Kristin seconded. All were in favor.

Respectfully submitted,  
Maryann Cheverall

Librarian's Report  
Kristine Sweeter  
March 3, 2021

Staff

Kristine – attended Summer grant webinar

New Covid staff schedule: March 2021:

Kristine & Lois working together Wed. 2-7

Kristine - working Mon-Wed in the library Thursday-remotely. Fri & Sat as needed

Lois is working Tuesday -Saturday operating hours with Kristine filling in as needed

Gina returning remotely - will begin working on outdoor summer reading planning/programming and webinar

Upcoming Webinars:

- 03/10: Summer Reading Essentials - 1:00-3:00pm
- 03/11: Summer Reading Plan & Share - 1:00-3:00pm

❖ Statistics 2019-2020/ 2020 attached

❖ Budget - attached

❖ Programming

-Kids Club Kits Jan-March 3<sup>rd</sup> Saturday: include crafts, books, snacks, etc – 27 registered

-Adult Reading Challenge with Wings

-possible story walk with Wings

-take home mandala canvas art project for adults

-planning outdoor spring/summer programs

-Drive-in theater

❖ Equipment / maintenance

-A.C. units to be installed week of March 8<sup>th</sup>

❖ New Acquisitions: Alternative lending

- Chrome Books, Portable printer pending outlet installation (grant) \*waiting for quote  
(Vermont Community Foundation Grant received \$1500)

- Tools Library - Harbor Freight in store purchases pending (250 donation) Appointment 3/4/21

Fundraising:

-Decorative Saw Raffle?

-new fundraising ideas? Outdoor events?