



Whitingham Free Public Library
P.O. Box 500
Jacksonville, VT 05342

February 3, 2021 –Draft Minutes

Board of trustees meeting

5:16 Call to order

Maryann Cheveralls, Catherine Bell, Edie Brigham, M.A. Johnson, Helen Krzeminski, Kristine Sweeter and Tyler Colford via telephone

No public comments

Edie made a motion to approve December 2021 minutes, as is, Maryann seconded the motion, all in favor.

Kristine reviewed Directors report which included library statistics, new Covid staff schedule to start in February 2021, upcoming webinars, ongoing and upcoming programs for library.

- Kids Club Kits (Jan.-March) has 27 registered
- Collaboration with Wings Program to include adult book club, adult Super Reader Challenge, snowshoe hike

Windows have been stained; JC Electric scheduled to install outdoor outlets with grant money from Vermont Community Foundation (\$1,500) secured by Kristine. Additionally, a portable printer and Chrome Books may be purchased.

Purchases, using Harbor Freight grant, is pending until in store purchases can be done.

Fundraising was discussed noting that none was able to be done in 2020.

Saw Raffle is still being discussed.

Possible outdoor events discussed, possibly a carnival.

Two new Whitingham trustees will be added to the ballot, Adam Ranslow and Kristen Breeden, to be voted, by Australian ballot, for a term of 3 years each.

Annual Financial State Report has been submitted for the fiscal year ending June 2020.

M.A. made a motion to use the libraries' report, from the Town report, for the annual appeal. Edie seconded the motion. All were in favor.

Tyler made a motion to adjourn at 5:49, seconded by Maryann, all were in favor.

Submitted,

Helen Krzeminski

Librarian's Report
Kristine Sweeter
February 3, 2021

❖ Staff

Kristine – attended Annual State Report webinar, Cannabis Library Programming, collection development, VT Laws

New Covid staff schedule: Feb 2021

Kristine & Lois working together Wed. 2-7

Kristine - working Mon-Wed in the library Thursday-from home. Fri & Sat as needed

Lois is working Tuesday -Saturday operating hours with Kristine filling in as needed

Gina returning remotely - will begin working on outdoor summer reading planning/programming and webinar

Upcoming Webinars:

- 2/9: ET Booklist webinar: Spring Adult Faves 2:00-3:00
- 02/10: Planning for Town Meeting: Meet-up Discussion for Library Directors and Trustees - 10-11:00am
- 02/16: Summer Programming Grants Info Session & Focus Group - 10:00-11:30am
- 02/19: VTLIB Meetup: Updates on New Legislation, Initiatives, and Resources - 10:00-11:00am
- 03/10: Summer Reading Essentials - 1:00-3:00pm
- 03/11: Summer Reading Plan & Share - 1:00-3:00pm

❖ Statistics 2019-2020/ 2020 statistics attached

❖ Programming

-Kids Club Kits Jan-March 3rd Saturday: include crafts, books, snacks, etc – 27 registered

-planning outdoor spring/summer programs

❖ Equipment / maintenance

-windows have been stained

-J.C. Electric schedule for outdoor outlet installation

❖ New Acquisitions: Alternative lending

- Chrome Books, Portable printer pending outlet installation

- Tools Library - Harbor Freight in store purchases pending

❖ Vermont Community Foundation Grant received \$1500

❖ Fundraising:

-Decorative Saw Raffle?

-approve 2021 Town report for annual appeal

-new fundraising ideas? Outdoor events?