



Whitingham Free Public Library

Board of Trustees Meeting - Draft Minutes

November 3, 2021

Approved December 1, 2021

Present: Cathy Bell, Kristin Breeden (via phone), Edie Brigham, Maryann Cheveralls, Mary Anne Johnson, Adam Ranslow, Kristine Sweeter

The meeting was called to order at 5:15 p.m.

There were no public comments.

Meeting Minutes: MA made a motion to accept the October 6, 2021 meeting minutes as amended. Adam seconded and all were in favor.

Cathy made a motion to accept the minutes of the special meeting held on October 13, 2021. MA seconded and all were in favor.

Director's Report: The Halloween festivities were a great success. The Deerfield Valley Lions Club, the WINGS group and the Whitingham Fire Department participated with the library. Approximately 60 children and 75-100 adults attended. Kristine is looking to expand next year with the participation of more organizations. Edie will send thank you notes to the Lions Club, WINGS and the Fire Department.

The ARPA grant funds are expected to be received soon. Kristine is ready to purchase items funded.

A total of \$460 was received from the Book Sale. This included \$75 from Baker and Taylor's Sustainable Shelves program. A handmade quilt was donated by Anna Ryan which will be used for a raffle. The Board decided to wait until Spring for this fundraiser.

Kristine completed the VT LSTA Federal Library Services and Technology Act survey. Results help the state create their 5-year LSTA plan for funding various statewide programs.

New Business: Kristine presented the library's 2022-2023 budget to the Board for review. After review and discussion, Adam made a motion to accept the 2022-2023 budget as written. Cathy seconded and all voted in favor.

Edie reviewed the Deerfield Valley News article containing library related comments by the Whitingham Selectboard. Edie and Maryann would be attending the Selectboard meeting following this Trustee meeting.

Cathy made a motion to adjourn at 6:23 p.m. Adam seconded and all voted in favor.

Respectfully submitted, Maryann Cheveralls

Librarian's Report  
Kristine Sweeter  
November 3, 2021

❖ Programming:

Fall Story Hour Saturdays / Rhyme Time Mondays  
Adult Fall Craft Group  
Fall Yoga Mondays  
Pin Pong Tuesdays  
Nov. 21<sup>st</sup> 2PM Celtic Christmas

**Halloween –**

36 Jack-o-lanterns returned  
Trick or treat - about 60 kids 75-100 adults  
Library staff decorated a haunted hallway – huge success  
Lion's Club - treats and Games  
WINGS – giant dancing pink unicorn, trunk or treat display and treats  
WFD – trucks and treats  
Huge success and hope to continue next year with earlier advertising for trunk or treat and add to the haunted hallway walk thru.

❖ Grants:

ARPA Grant –\$3,548.96 Completed and ready to make purchases!!!  
(staff laptop, patron desk tops, furniture, portable dvd, cd players to lend)

❖ Fundraising:

Account balance: \$30,908  
-Annual Appeal to date: \$8,500  
- Book Sale \$385/ Sustainable Shelves \$75 total \$460  
(72 resale/ 679 recycled, waiting for boxes to arrive from B&T to pack up and send)

Holiday Raffle or hold of till Spring.

We have a handmade quilt donated by previous Library Trustee, Anna Ryan.

- ❖ -Completed VT LSTA Federal Library Services and Technology Act survey.  
participation assists the State with creating the next 5 year LSTA plan  
provides funds for interlibrary loan, staff trainings, ABLE library, summer reading programs and more  
-Town Budget due Dec. 1, 2021  
-Town Report due Dec. 15, 2021  
-VT Annual State Report Dec 31, 2021

- ❖ 2022-2023 Budget submitted