



Whitingham Free Public Library  
P.O. Box 500  
Jacksonville, VT 05342

Whitingham Free Public Library  
Board of Trustees Meeting  
October 4, 2017

Call to order 7:12pm

No minutes were submitted from prior meeting, so none approved.

Present: Mary Ann (M.A.) Johnson, Mary Ann Cheveralls, Cathy Bell, Kristine Sweeter, Christina Clough. Tyler Colford and Lucas Earle were absent.

Librarians Report:

Fairy Tale Fest a success, attended by approximately 250 children and 300 adults.

Trustees decided to get a gift card to the Jacksonville Store to thank Kimberly Hicks for her help with the festival.

The new Librarian's Assistant Gina DePaulis is working out well, and is being trained in full range of library responsibilities.

Kristine will be off 10/11 and 10/12.

Discussed upcoming Book Sale. A patron donated bookmarks to sell.

New business:

[Halloween Party Oct. 31st 5-7pm.](#)

The Lion's Club might not participate, but Kristine and Christina have reached out to Lion's Club members to see what they might like to do.

Tyler will put together a Halloween playlist.

There will be craft stations, treats, cider, and cookie decorating

Mary Ann Cheveralls motioned to adjourn at 8:02, Cathy Bell seconded.

Librarian's Report

Kristine Sweeter

October 4, 2017

❖ **Fundraising:**

Book Sale Saturday! Help needed  
Friday Set-up  
Saturday Sales  
Saturday Clean-up

❖ **On-going Programming:**

Book Group<sup>2nd</sup> Monday 5:00 p  
\*\*Song & Story – Wed's 9 am (volunteer run) Back in swing!!!  
\*\*EES Playgroup –Town Hill or library in inclement weather  
EES Parent Child Mobile Center – Thursdays 12-1pm  
Monthly Movies, 1<sup>st</sup> and 4<sup>th</sup> thurs  
Craft Group – 4<sup>th</sup> Tuesdays 10:30-12  
Oct. staff and events calendar sent via email

❖ **Up Coming Special Programs**

-Herbal Remedies – transitioned to reg monthly circle 2<sup>nd</sup> Sunday 2:30  
-Silent Film: Phantom of the Opera – October 2017  
Cooking– 4 weeks series Mondays – nov 2017

❖ **Treasurer Report**

Librarian - Money Mkt ACCT: \$17,933

❖ **Staff**

-Librarian Assistant position Gina DePaolis of Halifax

**Trustees**

2017 Annual Trustees & Friends Conference – Saturday Nov. 4<sup>th</sup> (Kristine/Tyler)

Librarian's Report

Kristine Sweeter

September 6, 2017

❖ **Fundraising:**

Raffles \$183  
Flea/desk book sale \$88

❖ **On-going Programming:**

Book Group<sup>2nd</sup> Monday 5:00 p  
Story Hour on Saturdays  
\*\*Song & Story – Wed's 9 am (volunteer run) COMPLETED til fall  
\*\*EES Playgroup –Town Hill or library in inclement weather  
EES Parent Child Mobile Center – Thursdays 12-1pm  
Monthly Movies,<sup>4th</sup> Only  
Craft Group – 4<sup>th</sup> Tuesdays 10:30-12  
Sept staff and events calendars sent via email

❖ **Up Coming Special Programs**

-Herbs Remedies – 4 week series Thursdays Sept- 2017  
Fairytale Festival – Killington / Kristine Sept 23rd  
Cooking and Crafts – 4 weeks series Mondays – Oct 2017  
-Silent Film: Phantom of the Opera – October 2017  
Big Book Sale – October 7<sup>th</sup> 9am – 4pm  
Friday Oct 6<sup>th</sup> set-up

❖ **Treasurer Report**

Librarian - Money Mkt ACCT: \$16,597

❖ **Staff**

-Librarian Assistant position posted in DV news deadline Sept 12<sup>th</sup> / two resumes  
- Cliff Conference September 15<sup>th</sup> – Kristine  
-Fairytale Fest – Sept. 23<sup>rd</sup> – Kristine

❖ **Trustees**

-Book Sale – Oct 7<sup>th</sup> Set-up Oct 6<sup>th</sup> – Trustees Volunteers/Kristine  
2017 Annual Trustees & Friends Conference – Saturday Nov. 4th