

DRAFT



Whitingham Free Public Library
P.O. Box 500
Jacksonville, VT 05342

Whitingham Library Board of Trustees Meeting Minutes

January 7, 2024, 5:47pm Meeting called to order.

In attendance Tanya Bernard, Shandell Soumar, Wendy Sergeant, Judith Bernard, MA Johnson, Kristine Sweeter- Director

Public comments: None.

Shandell made a motion to approve December 2024 Minutes. MA seconded, all approved.

Director's Report – See attached report

Discussions:

April -Family Bingo rescheduled for Sunday, April 27th (Original date of April 20 is Easter.) Seeking donations, gift certificates, baskets, etc.

In the Director's Report February vacation and April Vacation respond to public school vacation.

Need help with ideas for March Specials– Women's History Month (i.e., Painting for Women, Plant Propagation)

The Kids Shopping Bazar was successful. Positive feedback that it was well organized, overwhelming praises all the families enjoy themselves. The community gave donations. A Huge thank-you to Twice Blessed for their donations. Also, a few monetary donations were collected.

The amounts listed under Finances in the Director's Report are individual deposits.

A new desktop computer was purchased with an extended warranty of 2 years. It was 50% off market price.

The Vermont State Park gives the library free passes besides other things.

Asking Trustees to review By-Laws, Policies and send questions, comments, and suggestions to Kristine prior to February (this was changed from March).

Trustee Board member serves for three years.

Shandell made a motion to adjourn the meeting at 6:04pm, Judith seconded, all approved.

Next Meeting is February 12, 2024 (Since the Library Director will be out of town on February 5.) Trustees' meetings are the first Wednesday of the month .

Shandell made a motion to adjourn the meeting at 6:06pm,
Mark seconded, all approved.

Next Meeting is December 4, 2024

❖ **Programming:**

Story Hour –Jan 4, 2025 – 0 attendees
Adult Craft Group – 3rd Thursday 10:30 am
Yoga Mondays 6 pm
Homeschool Group – 2024-2025 school year - Mondays; 9-11 am,
Book Group 2nd Wednesday 5 pm

❖ **Specials:**

February Vacation – 2/15 – 2/23 – in process
March – Women's History Month – looking for ideas
April Vacation – 4/12 – 4/20 – TBD
April – FAMILY BINGO – Sunday April 20th

Completed:

Sat. Dec. 14th - Kids Shopping Bazaar – **35 kids!**

❖ **Grants:** TBD

2025 VTLib Summer Reading Grant Application – Completed
- increased from \$300 to \$350.

❖ **Finances:** 2024-2025

Annual Appeal – \$14,040 (Goal \$8,525)
Yoga - \$980
Account balance: M&T Bank Money Mkt Account \$62,400 (does not include interest Sept-Dec)
12/4 \$4,005
12/16 \$650
12/18 \$3,000
12/30 \$575
1/6 \$725

❖ **Other**

Fiber Grant Report – Completed – Kristine
VT State Park Report – Completed- Kristine
GMLC Membership – Completed – Kristine

❖ **Staff**

Kristine off – Feb. 5-10

❖ **Trustee's**

-Approve to reschedule February Trustee Meeting to Wed. Feb 12th due to Director on vacation.
-Review Bylaws, Library Policies and send questions, comments, and suggestions to Kristine prior to Feb. meeting.
-Ongoing - Annual Appeal Thank Notes.
-Tuesday March 4th – Town Meeting – need Trustee's at both Whitingham & Halifax meetings.
3 Trustee Positions open:
1 - 3-year Term (2025-2028) – Judy Bernard
1 - 3-year Term (2025-2028) – Tanya Bernard? (2nd term)
1 – 2-year Term (2025-2027) – OPEN