**Minutes of regular meeting of the Whitingham Selectboard**

**April 26, 2017**

These Minutes shall be accepted into the public record (with any corrections noted)

at a future meeting of the Whitingham Selectboard.

The Whitingham Selectboard held a regular meeting on Wednesday, April 26, 2017 at 7:30pm in the Selectboard Office of the Municipal Center, 2948 VT Route 100, Jacksonville, VT.

Selectboard members present: Vice Chair, Allan Twitchell; Members Karl Twitchell and Robin Kingsley. Chair, Keith Bronson attended via Skype.

Others present: Gig Zboray, Selectboard Administrative Assistant; Phil Edelstein, Jenepher Burnell, Gretchen Havreluk and Kyle Frey of EDG; Dan Hollister, ACO and Chris Stoughton, resident.

**Call to Order. Additions or Changes to Agenda**

Vice Chair, AllanTwitchell, called the meeting to order at 7:31pm. There were two additions to the agenda. Add Animal Control Officer at #4 and under “Other business” add Farmers Market, Sandri parking of truck and response to Lt. Governor Zuckerman.

**Hearing of Visitors**

None.

**EDG recommendation for Website Redevelopment**

Phil Edelstein and the EDG explained the background and the process behind their recommendation of Stephen Groundwater as website builder, Magdalena Sole as artistic consultant, and Gaia Host as web host. **A motion was made by Karl Twitchell to approve the recommendations for website redevelopment, seconded by Allan Twitchell, Robin Kingsley would like to discuss the topic more before a decision is made. Tabled to discuss later in the meeting.**

**Animal Control Officer**

Dan Hollister and Chris Stoughton came to the table. Mr. Stoughton is the victim of a bite by a dog owned by Justin McNary. Mr. Hollister is to follow the Animal Control Ordinance. Mr. McNary was asked to provide rabies information and has not fulfilled the request. If the situation seems to turn hostile then protective measures need to be taken. **A motion was made by Allan Twitchell to institute a Warrant to Impound Mr. McNary’s dogs, seconded by Robin Kingsley, all in favor.** The board members signed the Warrant.

**Audit discussion**

The firm of Sullivan Powers has been auditing the financial records of the Town of Whitingham for several years. They do a fine job. The Treasurer was curious if the Selectboard would like the job to go out to bid. The Board determined that Almira should call other towns to see what companies they use. Use Sullivan Powers for this audit and perhaps send it out to bid next year.

**Transfer Station/WSWMD updates**

Work has begun on building the slab that the new compactor will sit on. We are waiting to hear back from WSWMD if the Executive Board will meet with Selectboard on May 17th.

**Education Funding**

**Keith Bronson moved to find that premature general public knowledge regarding the town’s education funding litigation would clearly place the town at a substantial disadvantage if its legal strategy was made public, seconded by Karl Twitchell, all in favor.**

**Keith Bronson moved to enter into executive session to discuss education funding litigation under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes to include Gig Zboray, seconded by Robin Kingsley, all in favor.**

With no decisions made Executive Session was exited at 8:42pm.

**Review and approve access permit**

**A motion was made by Karl Twitchell to approve the access permit submitted by Kent Straat on Bernard Road, seconded by Robin Kingsley, all in favor.**

**Approval of Payables Warrant – April 27, 2017**

**A motion was made by Robin Kingsley to approve Payables Warrant W1744 dated April 27, 2017 after voiding check #22536 in the amount of $100, seconded by Allan Twitchell, all in favor.**

**Approval of Payroll Warrant – April 27, 2017**

**A motion was made by Allan Twitchell to approve the Payroll Warrant W1743 dated April 27, 2017, seconded by Robin Kingsley, all in favor.**

**Approval of Minutes of April 12, 2017**

**A motion was made by Karl Twitchell to approve the Minutes of April 12, 2017, as written, seconded by Robin Kingsley, all in favor.**

**Other business / Administrative Assistant – as needed**

1. Farmers Market – the market manager requested permission to again use the municipal lot and the back room for storage for the annual Farmers Market season. Insurance certificate will be provided. The board fully supports continuing the Farmers Market. The manager also asked if it was OK for a vendor to sell alcohol at the event. Gig will contact VLCT to check if it is legal and what sort of State license might be required (local liquor license would definitely be required).
2. Sandri asked if they could park a propane delivery truck on their property located at 200 School Street in Whitingham Village. They currently park a fuel oil deliver truck on the property. Stanley Janovsky, Fire Chief, has concerns about children playing in the area. The lot has a garage, Stan suggested that Sandri could install a new garage door and park the truck inside safely away from wandering children and not creating an eyesore with a fence. Gig will contact VLCT and Brian Johnson, State Fire Marshall, regarding this matter.
3. Response to Lt. Governor Zuckerman - **A motion was made by Karl Twitchell to send the letter as written, seconded by Robin Kingsley, all in favor.** Board members signed the letter.

After further discussion **– a motion was made by Robin Kingsley, to accept the EDG recommendation for website redevelopment, seconded by Allan Twitchell, all in favor.**

**Adjourn**

**A motion was made to adjourn by Robin Kingsley, seconded by Karl Twitchell, all in favor.**

Allan Twitchell adjourned the meeting at 9:10pm.

Respectfully submitted, ~Gig Zboray