**Minutes of regular meeting of the Whitingham Selectboard**

**May 11, 2016**

These Minutes shall be accepted into the public record (with any corrections noted)

at a future meeting of the Whitingham Selectboard.

The Whitingham Selectboard held a regular meeting on Wednesday, May 11, 2016 at 7:30pm in the Selectboard Office of the Municipal Center, 2948 VT Route 100, Jacksonville, VT.

Selectboard members present: Chair, Keith Bronson; Members, Karl Twitchell and Robin Kingsley.

Others present: Gig Zboray, Selectboard Administrative Assistant; Almira Aekus, Tax Collector; Pamela and Jack Pease and Gretchen Havreluk, residents interested in EDG membership; Sherry Adams, kitchen committee; and Jim Dassati, Deerfield Valley News.

**Call to Order. Additions or Changes to Agenda.**

Chair, Keith Bronson called the meeting to order at 7:30pm. There were two additions to the agenda: Add executive session per VT Statutes. Karl Twitchell would like to add a brief discussion on the transfer station during other business.

**Hearing of Visitors**

No visitors other than those who were there for agenda items.

**Executive Session**

**A motion was made by Keith Bronson to find that premature general public knowledge regarding the town’s possible litigation would clearly place the town at a substantial disadvantage if its legal strategy were made public, seconded by Karl Twitchell, all in favor.**

**A motion was made by Keith Bronson to enter executive session to discuss possible litigation under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes to include Gig Zboray and Almira Aekus, seconded by Karl Twitchell, all in favor.**

**With no decisions made, a motion was made by Karl Twitchell to exit executive session at 7:45 pm, seconded by Robin Kingsley, all in favor.**

Almira Aekus informed the Selectboard that she is planning a tax sale for late June or early July.

**Volunteers for EDG membership**

Pam and Jack Pease and Gretchen Havreluk expressed their interest in joining the Economic Development Group. The Selectboard approved the appointments of all three interested parties.

**Discussion of Lister position**

The question of the need for three signatures on Lister documents was corrected by the answer that a majority must sign the documents.

**Adopt updated Municipal Center Use Policy**

**A motion was made by Karl Twitchell to adopt the updated Municipal Center Use Policy, seconded by Robin Kingsley, all in favor.**

**Approve updated Facility Rental Agreements**

Discussion about insurance liability when alcohol is being consumed during a rental of the Municipal Center. **A motion was made by Robin Kingsley to table the approval of the rental agreements until the entire board is present to discuss the matter of insurance requirements, seconded by Karl Twitchell, all in favor.**

**Kitchen Committee (Sherry Adams)**

Sherry questioned insurance coverage for the Farmers Market which is no longer a town entity. The Selectboard said the Farmers Market should look into how much insurance would be. Jim Dassati asked if perhaps the Chamber could sponsor the Farmers Market to provide insurance coverage.

Sherry discussed some ongoing struggles with the rental use of the Municipal Center kitchen. She received a copy of the new contract with Senior Solutions and will try to work something out with the Senior Solutions kitchen staff.

**Open Municipal Center mowing bids**

Only one mowing bid was received: Tyson Dix to mow, weed whack and seasonal cleanup of the Municipal Center grounds and the Eames Village Park for $850 per year for the years 2016, 2017 and 2018.

**A motion was made by Karl Twitchell to award the mowing contract of the Municipal Center and the Eames Village Park to Tyson Dix, seconded by Robin Kingsley, all in favor.**

**Approval of Payables Warrant – May 12, 2016.**

**A motion was made by Robin Kingsley, seconded by Karl Twitchell, to approve Payables Warrant W1646 dated May 12, 2016, all in favor.**

**Approval of Payroll Warrant – May 12, 2016.**

**A motion was made by Robin Kingsley, seconded by Karl Twitchell, to approve Payroll Warrant W1645 dated May 12, 2016, all in favor**

**Approval of Minutes of April 27, 2016**

**A motion was made by Karl Twitchell, seconded by Robin Kingsley, to approve the Minutes of April 27, 2016 as written, all in favor**

**Approval of Minutes of May 4, 2016**

**A motion was made by Robin Kingsley, seconded by Karl Twitchell, to approve the Minutes of May 4, 2016 as written, all in favor.**

**Other business / Administrative Assistant – as needed**

Karl Twitchell talked about providing a “clicker” to count attendance at the Transfer Station, Gig has ordered it and will deliver it to Clyde with a tally sheet.

Jim Dassati questioned what can be done to get a guardrail along Route 100 near the Readsboro border. Keith Bronson suggested that Gig Zboray write a letter to VTrans.

**Adjourn**

**A motion was made by Robin Kingsley to adjourn, seconded by Karl Twitchell all in favor.**

Keith Bronson adjourned the meeting at 9:00pm.

Respectfully submitted,

~Gig Zboray