**Minutes of regular meeting of the Whitingham Selectboard**

**August 31, 2016**

These Minutes shall be accepted into the public record (with any corrections noted)

at a future meeting of the Whitingham Selectboard.

The Whitingham Selectboard held a regular meeting on Wednesday, August 31, 2016 at 7:30pm in the Selectboard Office of the Municipal Center, 2948 VT Route 100, Jacksonville, VT.

Selectboard members present: Vice Chair, Allan Twitchell; Members, Greg Brown, Karl Twitchell and Robin Kingsley.

Others present: Gig Zboray, Selectboard Administrative Assistant; Jim Dassati, Deerfield Valley News.

**Call to Order. Additions or Changes to Agenda.**

Vice Chair, Allan Twitchell called the meeting to order at 7:30pm. There were two additions to the agenda: Renaming of North Pond and Jacksonville Dam fee.

**Hearing of Visitors**

There were no visitors.

**Sadawga Gate House**

The Sadawga Lake Association provided a rough estimate for the repairs to the Gate House to be $1,000. The Selectboard requested a more accurate estimate. Gig will contact Bill Hvolbeck.

**Personnel Policy and job descriptions**

Tabled until the entire board and Stanley Janovsky can be present.

**Town Hill Repairs needed**

A resident noted that the sandbox was full of sod and the springy rides need to be tightened. Allan Twitchell indicated that in the past he has roto-tilled the sandboxes and that he is willing to do it again. He asked Gig to request the Highway Department drop a half a load of sandy material in one of the potholes in the parking lot that he could shovel out if needed to refill the sandboxes. Peter Bernard should tighten the rides and give the park a good look over and notify the board of any other repairs needed.

It was noted that John Betit did a fine job repairing the monuments. Gig will send him a thank you note.

**WSWMD discussion**

The Selectboard reviewed the Assessment Comparison spreadsheets provided by WSWMD, all options are relatively level for the Town of Whitingham, other towns would have significant swing in the rate. The board feels strongly that WSWMD needs to manage their money better. When WSWMD is ready to vote on the new assessment method the board will look harder at the comparisons and decide which would be best for the Town.

Regarding TAM taking over our recycling – Gig is to contact Trevor Manse again.

**Review and sign audit “Scope of Services” document**

**A motion was made by Karl Twitchell to sign the Scope of Services document, seconded by Greg Brown, all in favor.**

**Approval of Payables Warrant – September 1, 2016**

**A motion was made by Karl Twitchell to approve Payables Warrant W1710 dated September 1, 2016, seconded by Greg Brown, all in favor.**

**Approval of Payroll Warrant – September 1, 2016**

**A motion was made by Karl Twitchell to approve the Payroll Warrant W1709 dated September 1, 2016, seconded by Robin Kingsley, all in favor.**

**Approval of Minutes of August 3, 2016**

**A motion was made by Robin Kingsley to approve the Minutes of August 3, 2016 as written, seconded by Greg Brown, all in favor.** (The regularly scheduled meeting on August 17th was cancelled.)

**Other business / Administrative Assistant – as needed**

1. Newsletter: Gig questioned how often newsletters are sent out and what type of information is contained in them. The Selectboard indicated that usually around the end of September/early October and maybe in early Spring (after elections) and the information is varied such as: positions available, dog licensing, reminder to keep dogs on a leash if not on personal property, Transfer Station information such as permits available and recycling of #1 and #2 plastics only, etc.
2. Renaming of North Pond to Pine Lake: The Selectboard was notified by the Department of Libraries that Mr. Purjes is now requesting the name of Pine Lake. This name meets all the state criteria. The Selectboard will not oppose this request.
3. Jacksonville Dam fee: The state is now threatening to send the account to a collection agency. The Selectboard is still unclear how this fee will make the dam safer and how the “high risk” classification was made. Gig will draft a letter to request that Stephen Bushman attend the next Selectboard meeting to answer questions.

**Adjourn**

**A motion was made by Robin Kingsley to adjourn, seconded by Greg Brown all in favor.**

Allan Twitchell adjourned the meeting at 8:18pm.

Respectfully submitted,

~Gig Zboray