**Minutes of regular meeting of the Whitingham Selectboard**

**October 12, 2016**

These Minutes shall be accepted into the public record (with any corrections noted)

at a future meeting of the Whitingham Selectboard.

The Whitingham Selectboard held a regular meeting on Wednesday, October 12, 2016 at 7:30pm in the Selectboard Office of the Municipal Center, 2948 VT Route 100, Jacksonville, VT.

Selectboard members present: Chair, Keith Bronson; Vice Chair, Allan Twitchell; Members, Karl Twitchell and Robin Kingsley.

Others present: Gig Zboray, Selectboard Administrative Assistant.

**Call to Order. Additions or Changes to Agenda.**

Chair, Keith Bronson called the meeting to order at 7:30pm. There were no additions to the agenda. Item number 6 (access permit) was dropped.

**Hearing of Visitors**

No visitors.

**Appoint Green-Up Day Coordinator**

**A motion was made by Karl Twitchell to appoint Aysha Peltz as Green Up Day Coordinator for 2017, seconded by Robin Kingsley, all in favor.**

**Review and approve updated Resolution for Municipal Planning Grant**

This document was reviewed and signed at the September 28th meeting; however another Authorizing Municipal Official was added so it needed to be resigned. The board signed the Resolution.

**(Re)Appoint Health Officer and Deputy Health Officer**

The three-year terms for Gig Zboray and Jenepher Burnell expire on October 31, 2016. **A motion was made by Allan Twitchell to recommend to the VT Department of Health Gig Zboray as Health Officer and Jenepher Burnell as Deputy Health Officer, seconded by Robin Kingsley, all in favor.**

**Approval of Payables Warrant – October 13, 2016**

**A motion was made by Karl Twitchell to approve Payables Warrant W1716 dated October 13, 2016, seconded by Allan Twitchell, all in favor.**

**Approval of Payroll Warrant – October 13, 2016**

**A motion was made by Allan Twitchell to approve the Payroll Warrant W1715 dated October 13, 2016, seconded by Robin Kingsley, all in favor.**

**Approval of Minutes of September 28, 2016**

**A motion was made by Allan Twitchell to approve the Minutes of September 28, 2016, as written, seconded by Karl Twitchell, all in favor.**

**Other business / Administrative Assistant – as needed**

1. WSWMD assessment method: after discussion the board feels the 50/50 assessment model would be fairest all around, it is not a dramatic change in assessment for Whitingham as it is for some of the other towns.
2. Animal Control Issue: The board is happy that Dan Hollister, ACO, is following up on a complaint.
3. Budget Almira Aekus left a message asking how the board would like to start the budgeting process. They were happy with the process used last year and would like to continue it. The Treasurer and Bookkeepper can put together a draft budget and the Selectboard will review and tweek it as necessary. Annual pay increases are based on the cost of living and insurance increases so those need to be determined.

**Adjourn**

**A motion was made by Robin Kingsley to adjourn, seconded by Allan Twitchell all in favor.**

Keith Bronson adjourned the meeting at 8:07pm.

Respectfully submitted,

~Gig Zboray