

**TOWN OF WHITINGHAM PLANNING COMMISSION
P.O. BOX 529, JACKSONVILLE VT 05342-0529
SPECIAL MEETING WEDNESDAY, SEPTEMBER 14, 2016
JACKSONVILLE MUNICIPAL CENTER
DRAFT Minutes**

Present:

Comission: Brad Lackey, Kristen Breeden, Phil Edelstein, Peter Barus, Linda Donaghue

1. CALL TO ORDER AT 7:00 P.M.

The meeting convened at 7:10 PM.

2. ADDITIONS OR DELETIONS FROM THE AGENDA

(none)

3. ZONING ADMINISTRATION AS NECESSARY

MPG Grant application, memo from Gig Zboray

4. REVIEW OF MINUTES: 5/26/16

Brad moved to accept the Minutes for August 3rd, 2016. Second by Phil. **All in Favor.**

Kristen moved to accept the Minutes for May 26th, 2016. Second by Brad. **All in Favor.**

5. CONTINUE REVISIONS TO THE TOWN PLAN

Discussion; Kristen has done extensive editing and data updates while maintaining a working document with changes marked, in consultation with John Bennett.

6. ZONING ADMINISTRATION AS NECESSARY

(N/A)

7. MUNICIPAL GRANT 2016

Brad had a memo from Gig explaining that she had started filling out the grant application; one grant allowed per year; suggests upgrading the town website or updating the Zoning Bylaw. Zoning regulations are too vague and should be updated, especially the section on site plan review.

Peter moved “to apply for an MPG Grant to update the Zoning Bylaw.” Second by Linda. After discussion, **All in Favor.**

There was general perusal and discussion of the questions in the grant application documents, and areas to be addressed such as economic development, crosswalks, flood resiliency, etc.; relevancy to the Zoning Bylaw; the amount of the grant; the time that would be needed to update the bylaw; the cost of consultancy. Linda will discuss with Gig, update John Bennett, with a view to action at next meeting.

8. CHAIR’S REPORT AND CORRESPONDENCE

(N/A)

9. OTHER BUSINESS

(N/A)

10. NEXT MEETING

October 12th, 2016, Municipal Center

11. ADJOURNMENT

Peter moved to Adjourn. The meeting Adjourned at 8:50 PM. by unanimous consent.

Respectfully submitted, Peter Barus, May 25th, 2016