Whitingham Economic Development Group

Whitingham Municipal Center, Selectboard Office, Jacksonville, VT 05342

**Minutes of Thursday, August 23, 2018**

Attendees: Gretchen Havreluk, Kyle Frey, Jenepher Burnell, Phil Edelstein

Gretchen called the meeting to order at 7:03pm. There was one addition to the agenda. Discuss funding request letter from SeVEDS forwarded to WEDG from the SB.

Approval of July 26, 2018 Minutes: **A motion was made by Jen to approve the Minutes of July 26, 2018 as written, seconded by Gretchen, all in favor.**

Website Update: Stephen Groundwater who is a Senior Applications Developer at the University of Pennsylvania <https://rescomp.upenn.edu/staff> and a Whitingham property owner indicated he has completed 90% of the new website. He and Marli Mesibov, Vice President of Mad Pow <https://madpow.com/> who is overseeing Stephen’s work are having a meeting to discuss Stephen’s progress on August 24, 2018. Marli will report to EDG after their meeting. Both Stephen and Marli are presently working on the website Pro Bono.

Networking Event: Reviewed and accepted Kyle’s proposal to hold the event for all town businesses on October 17, 2018 at the Remedy Wine Bar in Jacksonville. WEDG will use Town funding to buy non-alcoholic drinks. Guests will pay for other drinks at an open bar. Remedy will charge WEDG $600 minimum for up to 20 people. Additional guests will be charged at $30 per person. Due to the delay in completing the new website, Phil will re-draft the business networking invitation and request RSVP by October 10, 2018. The RSVP’s can be mailed to WEDG or emailed to Gig’s email address. The invitation will describe the progress on the new website and the opportunity for local businesses to be listed. At the networking event WEDG will have a presentation on the new website that will loop continuously on a computer monitor. Phil will remove duplicates from the mailing list and send to Gig to generate mailing labels. Phil will assist Gig in printing and mailing the invitations.

Conway School Design Proposal: WEDG decided not to pursue the Conway planning proposal.

Jacksonville Sidewalk Project: Kyle and Jen will be meeting with Jacksonville Electric Co. in September to ask if the company will participate in funding a sidewalk scoping plan with 50% of funding from a state matching grant, 25% from the Town and 25% from Jacksonville Electric.

SeVEDS letter to the SB: The SB asked WEDG to review the funding request letter from SeVEDS which asks for $4017 contribution from the Town for FY 2019-2020 by getting signatures to add the funding request at Town Meeting. WEDG will decline to participate.

Next meeting: Next meeting is September ----

Adjourn: A motion was made by Gretchen to adjourn at 8:20 pm

Respectfully submitted, Phil Edelstein