



**Town of Whitingham
Cemetery Commission**

MINUTES OF December 3, 2020

These Minutes will be accepted into the public record (with any corrections noted) at a future meeting of the Whitingham Cemetery Commission.

Attendees: Dana Dix, Chair, Tyson Dix, Brad Lackey.

Dana called meeting to order at 5:03 p.m.

Additions/Deletions to agenda: None.

Commission discussed the fact that Tyson Dix has moved out-of-town and a new cemetery commissioner would be needed to replace his seat. It was suggested that the vacancy get filled at the next town meeting, there is no immediate need as no meetings are generally performed during the winter months. It was also suggested that the vacancy could get advertised on the town website prior to the town meeting.

Commission reviewed and discussed the 2 bid proposals submitted for the next 3-year Cemetery Maintenance Contract. A suggested/typical mowing & trimming schedule was discussed. The Jacksonville & Sadawga Cemeteries are typically mowed & trimmed every week to 10 days during a season, all other cemeteries are typically done once per month (at least) with the exception of Jewell & Blanchard Cemeteries which are done typically twice a year. All cemeteries shall be mowed & trimmed prior to Memorial Day Weekend. **A motion was made by Brad Lackey to accept the bid submitted by Deerfield Valley Property Maintenance, seconded by Tyson. All in favor.**

Commission discussed the proposed budget for fiscal year 2022. Gravestone repairs have continued to be performed by Deerfield Valley Property Maintenance and will continue in the future as necessary. Once 10 gravestone repairs have been done in 2021, work will stop, and the project will be reviewed to determine if more is needed for the year. **A motion was made by Tyson Dix to keep the total budget figure for FY 21/22 the same as FY 20/21 with the only changes being Mowing line item will decrease to \$11,750 and Gravestone Repair line item will increase to \$2,650, seconded by Dana. All in favor.**

The new signage for Jacksonville and Sadawga Cemeteries was discussed next. It was decided that Jacksonville Cemetery letters would be 5" high and Sadawga Cemetery letters would be 4" high and that the Sadawga Cemetery signage shall read "Whitingham Sadawga Cemetery" one on top of the other.

Tyson Dix made a motion to adjourn at 5:58 p.m., Dana seconded. All in favor.

Respectfully submitted,
Brad Lackey, Clerk.