**Minutes of regular meeting of the Whitingham Selectboard**

**April 13, 2016**

These Minutes shall be accepted into the public record (with any corrections noted)

at a future meeting of the Whitingham Selectboard.

The Whitingham Selectboard held a regular meeting on Wednesday, April 13, 2016 at 7:30pm in the Selectboard Office of the Municipal Center, 2948 VT Route 100, Jacksonville, VT.

Selectboard members present: Vice Chair, Allan Twitchell; Members, Karl Twitchell and Robin Kingsley. Keith Bronson attended via Skype. Greg Brown attended via telephone.

Others present: Gig Zboray, Selectboard Administrative Assistant; Almira Aekus, Town Clerk/Treasurer; Michael McGillion, Town Attorney; Howard Dix and Jen Burnell, Listers; Stanley Janovsky, Supervisor of Public Works; Phil Edelstein, EDG; Charles Sweethill, Farmers Market; Jim Dassatti, Deerfield Valley News; Fred Cheney and Doug Riny, Vermont Roadworks, LLC; Josh Carvajal, VT ANR Rivers Program; Seth Boyd, Town Hill Committee-candidate; Brad York, Cemetery Commission-candidate.

**Call to Order. Additions or Changes to Agenda.**

Vice Chair, Allan Twitchell, called the meeting to order at 7:31pm. There was one addition to the agenda to add the Library’s request to use the building and the parking lot for a fund raiser on May 29, 2016.

**Library’s request to use building and parking lot on May 29, 2016**

**A motion was made by Karl Twitchell, seconded by Robin Kingsley, to allow the library to use the Municipal Center parking lot and building on May 29, 2016 to hold a Flea Market fundraiser from 9am to 4pm, all is favor with Keith Bronson casting his vote.**

(Greg Brown called in to meeting.)

**TransCanada Litigation**

**A motion was made by Karl Twitchell to find that premature general public knowledge regarding the town’s litigation with TransCanada would clearly place the public body at a substantial disadvantage, seconded by Robin Kingsley. All in favor with Keith Bronson and Greg Brown casting their vote.**

**A motion was made by Karl Twitchell to enter into executive session to discuss the town’s lawsuit against TransCanada under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes to include the town attorney, Gig Zboray, Jenepher Burnell, Howard Dix and Almira Aekus, seconded by Robin Kingsley. All in favor with Keith Bronson and Greg Brown casting their vote.**

**A motion to exit executive session exited at 8:31pm was made by Karl Twitchell, seconded by Robin Kingsley. All in favor with Keith Bronson and Greg Brown casting their vote.**

**Hearing of Visitors**

No comments from visitors.

**Volunteers for open positions**

Brad York for Cemetery Commissioner. Seth Boyd for Town Hill Committee member.

**After a brief interview a** **motion was made by Karl Twitchell to appoint Brad York as Cemetery Commissioner, seconded by Robin Kingsley. All in favor with Keith Bronson and Greg Brown casting their vote.**

**After a brief interview a motion was made by Allan Twitchell, seconded by Greg Brown to appoint Seth Boyd as Town Hill Committee member. All in favor with Keith Bronson and Greg Brown casting his vote.**

**Farmers Market / Charles Sweethill**

Charles Sweethill is the new market manager and has requested that the Farmers Market be able to conduct their financials through the Town this season. VLCT has answered that towns have not been given any legal authority to act as a fiscal sponsor, accept fees, pay bills, etc. for non-governmental activities/services.

Charles also requested continued use of the parking lot. Gig will check with VLCT about Farmers Market use of the Municipal Center parking lot. Greg Brown questioned what the Farmers Market official name will be, Charles answered “Whitingham Farmers Market”, Greg questioned if perhaps if the name were changed it would clarify that it is not a town function it is just held in the town (example: The Farmers Market in Whitingham).

**Riverbank retaining wall repairs / grant application**

Josh Carvajal notified the board that a “next flood measure” permit was issued in order to complete the work necessary to stabilize the riverbank retaining wall at any time. Josh presented the different options (stacked stone wall or rip rap). Stanley indicated that he prefers the stone wall option. The town needs to wait until the State has done their work before we start our portion.

**A motion was made by Karl Twitchell for Allan Twitchell to sign the Better Road Grant Application, seconded by Robin Kingsley. All in favor with Greg Brown and Keith Bronson casting their vote.**

**Open Paving Bids**

Whitcomb - Paving $67.72 per ton /Milling of Mill Hill $2 square yard / Reclaim $1.10 per square yard

Peckham – Paving $65.48 per ton /Binder Course $60.25 per ton /Milling of Mill Hill $2.17 square yard /Reclaim .68 cents per square yard

Allstates - Reclaim .74 cents per square yard

Pike Industries - Paving $71 per ton / Milling of Mill Hill $4 per square yard /Reclaim $1 per square yard

Vermont Roadworks Paving (top and base) $60.83 per ton / no reclaim /Milling of Mill Hill $1.77 per square yard

Vermont Roadworks uses Allstate to reclaim

**A motion was made by Greg Brown, seconded by Robin Kingsley, to enter executive session to discuss paving contract bids under the provisions of Title 1, Section 313(a)(1) of the Vermont Statutes to include Stanley Janovsky and Gig Zboray. All in favor with Keith Bronson and Greg Brown casting their vote.**

**A motion was made by Greg Brown to exit executive session at 9:30 pm, seconded by Robin Kingsley. All in favor with Keith Bronson and Greg Brown casting their vote.**

**A motion was made by Robin Kingsley to accept the bid from Vermont Roadworks for paving at $60.83 per ton and milling at $1.77 per square yard and Allstates for reclaim at $0.74 per square yard, seconded by Greg Brown. All in favor with Keith Bronson and Greg Brown casting their vote.**

**Other**

Seth Boyd has been purchasing AEDs (Automatic External Defibrillators) for Stratton, the school and the Fire Department. Stanley Janovsky asked if the board would like to purchase one at a price of approximately $1,800 (with service contract of $99 per year) for the Municipal Center. The unit would be stored in its own cabinet for public access and is self-teaching (training is not necessary; the machine guides its use). **A motion was made by Allan Twitchell to purchase an AED unit for the Municipal Center, seconded by Greg Brown, all in favor with Keith Bronson and Greg Brown casting their vote.** The funding for this purchase can come from the Municipal Center Equipment Replacement fund or Municipal Center Repairs and Improvements fund. Gig to ask Senior Solutions if they would like to help with the cost of this purchase.

**Change in plastics collected at Transfer Station**

Greg Brown suggested that for the time being the Town disregard the notice received from Windham Solid Waste Management District deciding to suspend collection of plastic containers with the numbers 3-7. Our Transfer Station attendant cannot police the plastics. Board members feel it might be time to get out of the district. Karl Twitchell feels that whatever it costs to recycle with TAM we should deduct from our payments to WSWMD. Gig to ask Trevor Manse to attend a meeting soon.

(*Greg Brown disconnected the phone call*.)

**Review of RFP for Municipal Center mowing**

**A motion was made by Karl Twitchell to approve the Request for Proposal for Municipal Center mowing and to post in the Deerfield Valley News for one week, seconded by Robin Twitchell. All in favor with Keith Bronson casting his vote.**

**School/shelter generator update**

Allan Twitchell has met with with Codogni Plumbing, there is a big water problem in the fuel tank and it needs to be addressed before the new water filter system is installed. The tank needs to be dug out, pump out the fuel and raise the stand pipe. Greg Nido has talked to Karen Atwood of WSSU about what needs to be done. Allan has ordered the filter but it is on back order. The filter will be attached to the line that goes to the generator.

**Approval of Payables Warrant – April 14, 2016.**

**A motion was made by Karl Twitchell, seconded by Allan Twitchell, to approve Payables Warrant W1642 dated April 14, 2016, all in favor with Keith Bronson casting his vote.**

**Approval of Payroll Warrant – April 14, 2016.**

**A motion was made by Robin Kingsley, seconded by Karl Twitchell, to approve Payroll Warrant W1641 dated April 14, 2016, all in favor with Keith Bronson casting his vote.**

**Approval of Minutes of March 30, 2016**

**A motion was made by Allan Twitchell, seconded by Keith Bronson, to approve the Minutes of March 30, 2016 as written, all in favor with Keith Bronson casting his vote.**

**Other business / Administrative Assistant – as needed**

Jen Burnell received a letter from Windham Regional Commission tonight requesting that the Town write a letter to the WRC stating the impact of the State purchasing TransCanada on the Town. They would like the letter by April 21st. Gig to draft a letter.

**Adjourn**

**A motion was made by Allan Twitchell to adjourn, seconded by Karl Twitchell, all in favor.**

Allan Twitchell adjourned the meeting at 10:03pm.

Respectfully submitted,

~Gig Zboray